



Illinois State Board of Education

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July 15, 2010

MEMORANDUM

TO: Superintendents
Directors of Special Education

FROM: David Andel, Division Administrator, Special Education Services
Kay Henderson, Division Administrator, Early Childhood
Tim Imler, Division Administrator, Funding and Disbursements

SUBJECT: New EE codes for Early Childhood Special Education

The purpose of this memorandum is to inform you of the upcoming changes regarding the Educational Environment (EE) codes for Early Childhood Special Education.

The Office of Special Education Programs (OSEP) has changed data reporting for preschool educational environments, beginning with the 2010-11 school year. ISBE is working with Harrisburg Project to implement the Early Childhood Educational Environment codes for the 2010-11 school year in FACTS. These new codes will be available to clients in iePoint>2011, scheduled to be released in Fall 2010. Clients will receive warnings if the new categories are not used in the October 2010 FACTS transmission, however these warnings will not prohibit transmission. **FACTS records for Early Childhood students which do not use the new categories in the December 2010 transmission will result in errors, prohibiting successful data submission.**

In order to assist school districts/special education cooperatives in transitioning to the new reporting categories, ISBE and Harrisburg Project have gathered several resources, which are available at http://www.isbe.net/earlychi/html/ec_speced_lre.htm. These resources include:

- A revised document describing the new reporting requirements
- A worksheet for determining the correct EC Educational Environment Codes
- A PowerPoint presentation
- A document describing scenarios
- A training video for the new EC Educational Environment Codes

School district/cooperative administrators, case managers and other staff who have responsibility for FACTS reporting should review the training and resources at this website.

Please direct any policy questions to ISBE via ECEE@isbe.net. This dedicated email address has been established to ensure your questions receive appropriate attention and response. Questions regarding changes in iePoint> may be directed to Harrisburg Project at 1-800-635-5274 or support@hbug.k12.il.us.