



To: District Directors

From: Gineen O'Neil, Ed.D.
Executive Director

Re: Extended School Year (ESY) 2018

Date: September 2017

This year we have two ESY calendars: Transition and all other programs. The Transition program will be held five (5) days a week from June 4-June 22. All other Cooperative ESY programs will be in session on Monday through Thursday from June 26-July 24.

I have attached copies of the SWCCCASE ESY 2017 calendars and the ESY Student Enrollment form. They can also be found on the Member District page of our website at www.swcccase.org. Please note that program locations may change based upon enrollment.

It is the district's responsibility to complete and submit all ESY Student Enrollment forms to the SWCCCASE Program Supervisors by the following dates:

May 4, 2018-Transition

May 11, 2018-All other programs

Please note that school districts can rescind an ESY Student Enrollment form, without being obligated to pay ESY tuition, by sending a written request to the Program Supervisor by the following dates:

May 18, 2018-Transition

June 1, 2018-All other programs

The district will be billed for any student scheduled to attend ESY 2018 after this date, regardless of the student's actual attendance.

If you have any questions or concerns, please feel free to contact me at (708) 687-0900. Thank you!