



Administrative Offices

MINUTES OF THE SWCCCASE BOARD OF DIRECTOR'S MEETING MAY 11, 2016

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:12 pm on Wednesday, May 11, 2016 by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Dr. Paul McDermott (142), Mr. Allen Jebens (145), Mrs. Barbara Mason (159), Dr. Bill Kendall (228) arrive at 12:13 pm, and Dr. James Gay (230).
Absent: Dr. Anthony Scarsella (118), Dr. Jeff Stawick (146), Dr. Sandra Thomas (160) and Dr. Mary Ticknor (210). Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Brandon Wigboldy, union vice-president and Sharon Thoma, union vice-president for group two employees.
Dr. Andrea Sala, new Superintendent for District 145.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. McDermott seconded by Mr. Jebens at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes for April 13, 2016, Board of Directors Meeting and closed session, Approval of Invoices, Payroll and Personnel items, Approval of Cooperative IDEA Flow Through Subgrant, Approval of the Administrative Assessment, Approval of the CD Program consolidation, and the First Reading of Board Policies.*
On roll call, the following voted aye: Orzel, Stachowiak, McDermott, Jebens, Mason and Gay. Nays, none, whereupon the Chairman declared the motion carried.
- CLOSED SESSION** *Motion was made by Mr. Jebens seconded by Dr. Orzel that the Board move to closed session at 12:13 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative to determine its validity. 5ILCS 120/2 (c)(1), as amended by P.A. 93-0057.*
On roll call, the following voted aye: Orzel, Stachowiak, McDermott, Jebens, Mason, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.

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159 Matteson • 160 Country Club Hills • 210 Lemont High School • 228 Bremen High School • 230 Consolidated High School

REPORT OF
THE
BUSINESS
MANAGER

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$7,121,651.11 as of April 30, 2016. He also commented on revenue and expense summaries for the month.

FY17 IDEA FLOW
THROUGH GRANT

Mr. Shumway reported that the total of the FY17 IDEA Flow-Through grant is projected to be \$6,307,417 (\$6,136,169 in FY16). The FY17 Cooperative subgrant for professional development, IEP software and grant management is requested for \$250,000 (\$200,000 in FY16). This amount is charged to the member districts using the tuition method (member district percentage of total collected tuition) that was previously approved by the Board. Mr. Shumway provided the calculations to the Board.

FY17 IDEA
PRESCHOOL GRANT

Mr. Shumway shared that the total of the FY17 IDEA Preschool Grant is projected to be \$179,167 (\$186,837 FY16). He provided information to the Board on the calculated member allocation at the meeting.

REPORT OF THE
DIRECTOR
BOARD
PHILOSOPHY
ON PROGRAM
LOCATIONS

Dr. O'Neil shared that currently, SWCCCASE programs are housed in districts that are able to provide classroom space. Each high school district houses one SWCCCASE program (D210-DHH, D228-DESTINY, D230 CD). The following elementary districts house SWCCCASE program classrooms during FY16:
D113a- 4 DHH classes, 1 CD class, D142- 3 DESTINY classes, 2 CD classes
D145- 2 DESTINY classes, 3 CD classes

Dr. O'Neil shared that SWCCCASE administration has been asked to provide this information and facilitate a discussion regarding the Board of Director's philosophy of SWCCCASE program placement.

Dr. O'Neil provided the FY17 Board meeting dates.

FY17 BOARD
MEETING DATES

APPROVE THE
CONSENT AGENDA

Motion was made by Dr. McDermott seconded by Mr. Jebens that the following items be approved under the consent agenda:

APPROVAL OF
MINUTES

Approved the Minutes of the May 11, 2016 regular and closed session meeting of the Board of Directors.

APPROVAL OF
INVOICES AND
PAYROLL

The April invoices in the amount of \$956,155.07, the April 2016 payroll in the amount of \$1,438,613.48 and the estimated March 2016 payroll in the amount of \$1,500,000.00.

EMPLOYMENT OF
EDUCATIONAL
STAFF

Name	Position	Program	Start Date	Step/Col	Annual Salary	Notes
Julia Duggan	Paraeducator	DESTINY Elem	8/7/2016	1/1	\$14,004	Replaces Porscha Lacey
Kianna Goodwin	Paraeducator	Transition	4/27/2016	2/1	\$14,432 prorated to \$1,594.70 for 20 days	Replaces Dania Abed
Doreen Westra	Paraeducator	Transition	4/18/2016	8/3	\$18,500 prorated to \$2,759.67 for 27 days	Replaces Tabatha Jackson
Amy Brubaker	Paraeducator	Transition	4/18/2016	7/9	\$19,108 prorated to \$2,850.36 for 27 days	Replaces Kara Hallgren

EMPLOYMENT OF
PROFESSIONAL
STAFF

Name	Position	Program	Start Date	Step/Col	Annual Salary	Assignment/ Notes
Donna Brown	SLP	DESTINY Elem	8/17/16	19/6	\$70,773	Replaces Lynn Knight-Cody
Anita Brown	SLP	CD Elem	8/17/16	25/6	\$81,702	Replaces Tamara Reif

RESIGNATION OF
PROFESSIONAL
STAFF

Name	Position	Program	Date Effective
Janna Harvey	Teacher	Vision	7/31/16

LEAVE OF ABSENCE

Name	Position	Program	Type of Leave	Date Effective
Quinn Owens-Hendrickson	Teacher	CD Elem	FMLA	5/16 – 10/7/16

EDUCATIONAL
SUPPORT STAFF
INTENT TO RETIRE
REQUEST FOR
PARAEDUCATOR
REQUEST FOR
ASSISTANT
PRINCIPAL
REQUEST FOR .5
FTE SOCIAL
WORKER
RESIGNATION

Accepted the intent to retire from Pamela Adejunmobi, Paraprofessional, effective May 24, 2016.

Approved the recommendation to hire an additional paraeducator for the DHH program.

Approved the request to hire an Assistant Principal for the Braun Educational Center and Project Challenge.

Approved the recommendation to hire an additional .5 FTE social worker to meet the needs of the Cooperative for FY17.

Approved the early resignation of Christina Sepiol as of May 23, 2016.

On roll call, the following voted aye: Orzel, Stachowiak, McDermott, Jebens, Mason, Kendall and Gay. Naves, none, whereupon the Chairman declared the motion carried.

ACTION ITEMS –
IDEA FLOW
THROUGH
SUBGRANT
ADMINISTRATIVE
ASSESSMENT
CD PROGRAM
CONSOLIDATION
BOARD POLICIES-
FINAL READING
ACTION AS RESULT
OF CLOSED SESSION

Approved the amount of \$250,000 for the Cooperative's IDEA Sub-Grant to be used for professional development, IEP software, Infinitec membership and grant management.

Approved the billing of member districts for 50% of the FY17 administrative assessment.

Approved the consolidation of CD program budgets for FY17.

Approved the final reading of the Board policies as presented.

Approved the FY17 non-union salaries as presented in closed session.

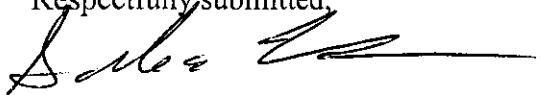
Motion made by Dr. Orzel seconded by Mr. Jebens. On roll call, the following voted aye: Orzel, Stachowiak, McDermott, Jebens, Mason, Kendall and Gay. Naves, none, whereupon the Chairman declared the motion carried

BOARD
REPORTS

There were no Board reports.

ADJOURNMENT There being no further business, *motion was made by Dr. Orzel seconded by Dr. McDermott that the meeting adjourn at 12:55 p.m. On voice vote, the motion carried.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sandra Thomas", with a long horizontal flourish extending to the right.

Dr. Sandra Thomas
Secretary