



Administrative Offices

MINUTES OF THE SWCCCASE BOARD OF DIRECTOR'S MEETING FEBRUARY 10, 2016

CALL TO ORDER

A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:07 pm on Wednesday, February 10, 2016, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.

Motion was made by Dr. McDermott seconded by Dr. Orzel to appoint Mr. Jebens as the secretary protem.

On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Eagan, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.

ROLL CALL

On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Mr. Anthony Scarsella (118), Dr. Paul McDermott (142), Mr. Allen Jebens (145), Mrs. Barbara Mason (159) arrived at 12:12 pm, Mr. Jeff Eagan (210) Dr. Bill Kendall (228) and Dr. James Gay (230). Absent: Dr. Jeff Stawick (146) and Dr. Sandra Thomas (160). Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.

RECOGNITION OF THE PUBLIC

None

CONSENT AGENDA ITEMS

Motion was made by Dr. Gay seconded by Dr. McDermott at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes for January 13, 2016, Board of Directors Meeting and closed session, Approval of Invoices, Payroll and Personnel items, FY17 SWCCCASE Services Participation and Board Policies – First Reading.

On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Eagan, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.

CLOSED SESSION

Motion was made by Mrs. Mason seconded by Mr. Jebens that the Board move to closed session at 12:11 p.m. for the purpose of discussion of collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative to determine its validity. 5ILCS 120/2 (c)(1), as amended by P.A. 93-0057 and the discussion of the Executive Director's evaluation.

On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Eagan, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.

"Opening the world through education to children and young adults with diverse abilities"

6020 West 151st Street Oak Forest, Illinois 60452-1899 Phone: 708 / 687-0900 Fax: 708 / 687-5695

Visit us at: www.swcccase.org

Serving these school districts: 113A Lemont • 117 North Palos • 118 Palos • 142 Forest Ridge • 145 Arbor Park • 146 Tinley Park
159 Matteson • 160 Country Club Hills • 210 Lemont High School • 228 Bremen High School • 230 Consolidated High School

**REPORT OF
THE
BUSINESS
MANAGER**

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$6,112,721.81 as of January 31, 2016. He also commented on revenue and expense summaries for the month.

**APPROVE THE
CONSENT AGENDA**

Motion was made by Dr. Gay seconded by Dr. McDermott that the following items be approved under the consent agenda:

**APPROVAL OF
MINUTES**

Approved the Minutes of the February 10, 2016 regular & closed session meeting of the Board of Directors.

**APPROVAL OF
INVOICES AND
PAYROLL**

The February invoices in the amount of \$939,508.22, the January 2016 payroll in the amount of \$1,112,801.86 and the estimated February 2016 payroll in the amount of \$1,200,000.00.

**EMPLOYMENT OF
EDUCATIONAL
STAFF**

Name	Position	Program	Start Date	Step/Col	Annual Salary	Notes
Rachel Kats	Para	Transition	1/6/16	1/5	\$17,140 prorated to \$7,859.78 for 83 days	Replaces Jeanine Rosell
Lisa Campbell	Para	Braun	1/25/16	1/3	\$15,692 prorated to \$6,848.99 for 79 days	Replaces Joiyeal Johnson
Jessica Skores	Secretary	CD Elem.	1/26/16	1/5	\$17,140 prorated to \$8,049.17 for 85 days	Replaces Kaitlyn Flynn

**EMPLOYMENT OF
PROFESSIONAL
STAFF**

Name	Position	Program	Start Date	Step/Col	Annual Salary	Assignment/ Notes
Denise Bettenhausen	Consultant	Admin	1/15/16	n/a	\$450 per day	None
Julie Beasland	OT/PT/VI/ Professional Development Supervisor	Admin	7/1/16	n/a	\$75,000	Replaces Erin Hackett

**RESIGNATION OF
EDUCATIONAL
SUPPORT STAFF**

Name	Position	Program	Date Effective
Charisma Mabry	Paraprofessional	CD Elem	1/15/2016
Jasper Adkins	Van Driver	Transition	1/20/2016

**RESIGNATION OF
PROFESSIONAL
STAFF**

Name	Position	Program	Date Effective
Danielle DeGuzman	Teacher	DHH	2/1/2016

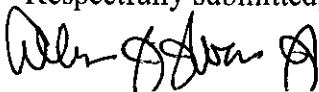
LEAVE OF ABSENCE

Staff Member	Position	Program	Type of Leave	Effective Date
Heather Sundaram	OT	OT/PT	Medical	3/21 – 5/24/16

Cory Nellis	OT	OT/PT	FMLA	4/11 – 5/24/16
-------------	----	-------	------	----------------

- FY17 SWCCCASE SERVICES PARTICIPATION
 Approved District 210 to alter their participation in Cooperative Programming for FY17.
- BOARD POLICIES- FIRST READING
 Approved the first reading of the Board policies as presented.
- ACTION ITEMS- BUS PURCHASE
 Authorized the Business Manager to sign a bus purchase contract with Midwest Transit for an amount of \$60,673.
Motion was made by Mr. Jebens seconded by Dr. Orzel. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, Jebens, Mason, Eagan, Kendall and Gay. Naves, none, whereupon the Chairman declared the motion carried.
- MEMORANDUM OF UNDERSTANDING- REGISTERED NURSES
 Approved the memorandum of understanding allowing current registered nurses with a bachelor degree to receive a longevity stipend.
Motion was made by Mr. Jebens seconded by Dr. Gay. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, Jebens, Mason, Eagan, Kendall and Gay. Naves, none, whereupon the Chairman declared the motion carried.
- MEMORANDUM OF UNDERSTANDING- PARAEDUCATOR PLACEMENT
 Approved the memorandum of understanding regarding the salary placement of paraeducator Ryan Whitcomb.
Motion was made by Mrs. Mason seconded by Dr. Gay. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, Jebens, Mason, Eagan, Kendall and Gay. Naves, none, whereupon the Chairman declared the motion carried.
- ACTION AS RESULT OF CLOSED SESSION
 Accepted the FY16 non-union salaries as presented in closed session.
Motion was made by Dr. McDermott seconded by Dr. Scarsella. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, Jebens, Mason, Eagan, Kendall and Gay. Naves, none, whereupon the Chairman declared the motion carried.
- BOARD REPORTS
 Dr. O'Neil reported that two SWCCCASE students were nominated for Infinitec awards. The award ceremony will be held March 16, 2016 at the Silver Lakes Country Club. All Board members are welcome to attend.
- ADJOURNMENT
 There being no further business, *motion was made by Dr. Gay seconded by Dr. McDermott that the meeting adjourn at 1:08 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Mr. Allen Jebens
Secretary Protem