



Administrative Offices

MINUTES OF THE SWCCCASE BOARD OF DIRECTOR'S MEETING DECEMBER 9, 2015

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:07 pm on Wednesday, December 9, 2015, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Jeannie Stachowiak (117), Mr. Anthony Scarsella (118), Dr. Paul McDermott (142), Mr. Allen Jebens (145), Dr. Jeff Stawick (146), Mrs. Barbara Mason (159) arrived at 12:17, Dr. Sandra Thomas (160), and Dr. James Gay (230). Absent: Dr. Courtney Orzel (113a), Dr. Mary Ticknor (210) and Dr. Bill Kendall (228). Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Mr. Ed McCormick of Mulcahy, Pauritsch, Salvador & Co., LTD. for the discussion of the SWCCCASE audit, Mr. Alan Sraga, SWCCCASE Attorney, Union Vice President Brandon Wigboldy and Union President Karyn Kempke.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. Stawick seconded by Dr. McDermott at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes for November 10, 2015 Board of Directors Meeting and closed session, Approval of Invoices and Payroll and Personnel items, 2015-16 Classroom Leases, Appointment of IMRF Authorized Agent, FY15 Audit. On roll call, the following voted aye: Stachowiak, Scarsella, McDermott, Jebens, Stawick, Thomas and Gay. Nayes, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. Gay seconded by Dr. Thomas that the Board move to closed session at 12:29 p.m. for the purpose of discussion of collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2). On roll call, the following voted aye: Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas and Gay. Nayes, none, whereupon the Chairman declared the motion carried.*

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REPORT OF
THE
BUSINESS
MANAGER

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$6,420,600.32 as of November 30, 2015. He also commented on revenue and expense summaries for the month.

REPORT OF THE
DIRECTOR
SWCCCASE
SERVICES/PROGRAM
PARTICIPATION

Dr. O'Neil discussed that SWCCCASE will be sending Superintendents the projection form for services and programs provided by SWCCCASE for FY17. She stated that the Articles of Joint Agreement (AJA) indicate that "all districts are expected to provide programs locally whenever possible." Several districts have discussed the desire to provide certain services and programs in their districts. Dr. O'Neil asked the Board that when making decisions on behalf of your district, please be mindful of the following provisions and subsequent implications of the AJA:

Article IV Section 5(a) regarding Services Participation states:

"Any member district electing to alter its participation in Cooperative services must notify the Executive Director in writing no later than February 1 of the school year preceding the change. The proposed change will be presented to the Board of Directors no later than its annual March meeting, which must grant approval by a two-thirds vote."

Article IV Section 6(a) regarding Program Participation states:

"Any member district electing to alter its participation in Cooperative programs must notify the Executive Director in writing no later than February 1 of the school year preceding the change. The proposed change will be presented to the Board of Directors no later than its annual March meeting, which must grant approval by a two-thirds vote."

APPROVE THE
CONSENT AGENDA

Motion was made by Dr. Stawick seconded by Dr. McDermott that the following items be approved under the consent agenda:

APPROVAL OF
MINUTES

Approved the Minutes of the November 10, 2015 regular & closed session meeting of the Board of Directors.

APPROVAL OF
INVOICES AND
PAYROLL

The December invoices in the amount of \$1,394,628.40, the November 2015 payroll in the amount of \$1,132,001.26 and the estimated December 2015 payroll in the amount of \$1,200,000.00.

EMPLOYMENT OF
EDUCATIONAL
STAFF

Name	Position	Program	Start Date	Step/Col	Annual Salary	Notes
Nancy Hernandez	Para	CD Elem	11/30/15	1/3	\$15,254 prorated to \$9,691 for 115 days	Replaces Porscha Lacey
Angela Leach	Para	DESTINY HS	1/4/16	1/1	\$13,576 prorated to \$6,975 for 93 days	Replaces Melissa Castillo
Bisan Quran	Para	DESTINY Elem	11/30/15	1/4	\$16,169 prorated to \$10,273 for 115 days	Replaces Shannon Parris Roberts

EMPLOYMENT OF
PROFESSIONAL
STAFF

Rachel Wisniewski	Bookkeeper	Admin	1/4/16	n/a	\$50,000 prorated to \$23,846 for 124 days	Replaces Verna Snip (Exempt staff member)
Andrew Gianares	Part-time Custodian	Building & Grounds	12/7/15	n/a	\$10.00 per hour	Replaces David Rosko
Name	Position	Program	Start Date	Step/Col	Annual Salary	Assignment/Notes
Amy May	Teacher	Braun	11/19/15	1/1	\$39,357 prorated to \$24,570 for 113 days	New Position

RESIGNATION OF
EDUCATIONAL
SUPPORT STAFF

Name	Position	Program	Date Effective
Dallas Hampton	Paraprofessional	DESTINY Elem	12/4/15
Kim Savage	Paraprofessional	CD Elem	12/4/15
Stacy Tokarz	Paraprofessional	CD High School	11/20/15

ACTION ITEMS -
CLASSROOM
LEASES

Approved the 2015-16 classroom leases.

APPOINTMENT OF
IMRF AUTHORIZED
AGENT

Authorized the appointment of Lisa Whitcomb as the IMRF Authorized Agent.

FY15 AUDIT

Accept the FY15 Audit as presented by Mr. Ed McCormick of Mulcahy of Pauritsch, Salvador & Co., LTD.

BOARD
REPORTS

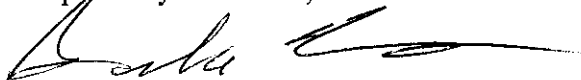
Dr. O'Neil discussed that the SPEED DHH Program came to visit our DHH Program due to other Special Education Cooperatives' closing and lack of services for the students. There is nothing definitive at this time.

Dr. O'Neil shared that on March 8, 2016 from 9 – 11 a.m., there will be a workshop held in the Braun Learning Links rooms addressing Gender Differences in the School Setting. Registration is done on our website and is free to member district employees, parents of SWCCCASE students, and residents of our member districts.

ADJOURNMENT

There being no further business, *motion was made by Dr. Thomas, seconded by Mrs. Mason that the meeting adjourn at 1:13 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Sandra Thomas
Secretary