



## Administrative Offices

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### MINUTES OF THE SWCCCASE BOARD OF DIRECTOR'S MEETING SEPTEMBER 9, 2015

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:08 pm on Wednesday, September 9, 2015, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Mr. Anthony Scarsella (118), Dr. Paul McDermott (142), Mr. Allen Jebens (145), Mrs. Barbara Mason (159), Dr. Sandra Thomas (160) arrived at 12:35, Dr. Mary Ticknor (210), Dr. Bill Kendall (228) and Dr. James Gay (230). Absent: Dr. Jeff Stawick (146).  
Also present: Dr. Gineen O'Neil, Executive Director, Dr. Christina Sepiol, Assistant Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Mr. Mark Metzger, Board appointed legal counsel, Mr. Alan Sraga, SWCCCASE attorney, Karyn Kempke, union president and Brandon Wigboldy, union vice-president.
- CONSENT AGENDA ITEMS** *Motion was made by Mr. Jebens seconded by Dr. McDermott that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes for August 5, 2015 Board of Directors Meeting and closed session, Approval of Invoices and Payroll, Personnel items and the purchase of a multi-purpose mower/plow.*  
*On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Mason, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. McDermott seconded by Dr. Ticknor that the Board move to closed session at 12:10 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057 and collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2).*  
*On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Mason, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*

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159 Matteson • 160 Country Club Hills • 210 Lemont High School • 228 Bremen High School • 230 Consolidated High School

REPORT OF  
 THE  
 BUSINESS  
 MANAGER  
 REPORT OF  
 THE  
 ASSISTANT  
 DIRECTOR  
 CONTINUOUS  
 IMPROVEMENT  
 PLAN GOALS  
 REPORT OF  
 THE DIRECTOR  
 FY16 BOARD  
 COMMITTEES

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$4,412,540.58 as of July 31, 2015 and an ending balance of 6,113,260.52 as of August 31, 2015. He also commented on revenue and expense summaries for the month.

Dr. Sepiol reported that each SWCCCASE program developed Continuous Improvement Plan (“CIP”) goals in order to monitor and track progress throughout the school year. The CIP goals were shared with staff during Orientation and will be the subject of continued focus throughout the year. The data on the goals will be shared with the Board on a scheduled basis via the Executive Director. The goals were provided to the Board for their review.

Dr. O’Neil shared a list of Board Members who previously volunteered to serve on Cooperative Board Committees:

Finance Committee: will meet prior to each Board meeting during budget preparation and as needed

Dr. Gay

Dr. Scarsella

Facilities Planning Committee: will meet as needed

Dr. Gay

Dr. Kendall

Mr. Jebens

Dr. O’Neil shared that the SWCCCASE Administration would welcome Board Members to be active participants on any of these committees.

ARTICLES OF  
 JOINT  
 AGREEMENT

Dr. O’Neil reported that Amendments to the Articles of Joint Agreement were presented and approved by 100% of the Board of Directors at the June 10, 2015 meeting. Each member district presented the amended Articles of Joint Agreement to their Boards of Education. The revised Articles of Joint Agreement became effective when they were ratified by 100% of the member districts. The updated Articles of Joint Agreement appear on the following pages and can also be found on our website at:

[www.swccc.org](http://www.swccc.org). A confirmation of the passage of the amendments was provided to the Board. Dr. O’Neil stated that they should be noted as an informational item at their next district board meeting.

APPROVE THE  
 CONSENT  
 AGENDA

*Motion was made by Dr. McDermott seconded by Dr. Orzel that the following items be approved under the consent agenda:*

APPROVAL OF  
 MINUTES  
 APPROVAL OF  
 INVOICES AND  
 PAYROLL

Approved the Minutes of the August 5, 2015 regular & closed session meeting of the Board of Directors.

The September invoices in the amount of \$1,363,911.02, the August 2015 payroll in the amount of \$1,205,948.13 and the estimated September 2015 payroll in the amount of \$1,300,000.00.

EMPLOYMENT OF  
 PROFESSIONAL  
 STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Ben DeBiasio	Teacher	Braun	8/12/15	1/1	\$39,357	New Position
Kristine Kallemeyn	Teacher	Transition	8/17/15	15/4	\$61,219 prorated to \$60,204	Replaces Marybeth Enright
Tana Massaro	Social Worker	Braun	8/12/15	10/6	\$56,572	New Position

EMPLOYMENT OF  
EDUCATIONAL  
STAFF

Amy May	Program Sub Teacher	Braun	8/12/15	1/1	\$30,305	Replaces Mallory Ybarra
Erin Kmiecik	Nurse	Transition	9/8/15	13/1	\$51,998 prorated to \$46,826.93	Replaces Rosanne Calahan
Sheila Naylor	Program Sub Teacher	Transition	9/8/15	1/1	\$30,305 prorated to \$27,291.24	Replaces Gina Fegan
Maureen O'Brien	Social Worker	DHH & DESTINY	8/13/15	20/6	\$74,346	Part time to Full time position
Deborah Bumber	Teacher	TEP	8/11/15	17/5	\$66,637	Replaces Pat McIntosh-Oles
Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Ryan Chorzempa	Para	Transition	8/12/15	1/5	\$17,140	Replaces Stephany Walsh
Eileen Kennedy	Para	Transition	8/12/15	2/5	\$17,568	Replaces Cyndi Burns
Melissa Ramey	Para	CD-HS	8/11/15	1/5	\$17,140	Replaces Susan DeBiasio
Joiyeal Johnson	Para	Braun	8/12/15	1/1	\$13,576	Replaces Cortny Yanowsky
Michelle Martin	Para	DESTINY- Elem	8/19/15	1/4	\$16,169	Replaces Elizabeth Konieczny
Sheryl Fimoff	Para	Transition	8/12/15	10/5	\$21,405	Replaces Kathlyn Rybarczk
Carole Kuta	Para	Braun	8/12/15	12/5	\$22,709	Replaces Rachel Paluch
Paige Sredin	Para	Transition	8/12/15	1/2	\$14,391	Replaces Nancy Weidner
Jeanine Rosell	Para	Transition	8/12/15	17/4	\$24,835	Replaces Marilyn Higgins
Maxwell Boven	Para	Transition	8/12/15	1/4	\$16,169	Replaces Lisa Tegeler
Stacey Gill	Para	Braun	8/12/15	2/4	\$16,574	Replaces Cara Sullivan
David Rosko	Part-time Custodian	Building & Grounds	8/17/15	n/a	\$10 per hour	New Position
Julianne Wojtowicz	Interpreter	DHH-Elem & HS	8/6/15	8/3	\$37,112	Replaces Nicole Aubuchon
Christi Jeeninga	Para	CD Elem	9/14/15	4/1	\$14,543 prorated to \$13,177	Replaces Michael Galos
Janet Hudak	Para	CD Elem	9/8/15	4/3	\$16,342 prorated to \$15,168	Replaces Amanda Lett
Edward Monstwillio	Bus Driver	Transportation	9/8/15	1/5	\$17,140 prorated to \$13,541.55	New Position

RESIGNATION OF  
PROFESSIONAL  
STAFF

Name	Position	Program	Date Effective
Gina Fegan	Program Sub Teacher	Transition	8/12/2015
Rosanne Calahan	School Nurse	Transition	8/11/2015

RESIGNATION OF  
EDUCATIONAL  
SUPPORT STAFF

Name	Position	Program	Date Effective
Michael Galos	Paraprofessional	CD High School	8/13/2015
Kyle Mastey	Paraprofessional	CD Elementary	8/18/2015
Yoshika Thomas	Paraprofessional	CD Elementary	8/26/2015
Sarah Gaffney	Paraprofessional	CD Elementary	8/7/2015
Melissa Castillo	Paraprofessional	DESTINY High School	8/21/2015
Nicole Follis	Paraprofessional	DESTINY Elementary	8/5/2015
Lisa Tegeler	Paraprofessional	Transition	8/10/2015
Gary Cope	Paraprofessional	Transition	9/4/2015
Nancy Weidner	Paraprofessional	Transition	8/10/2015
Jeffrey Zamora	Paraprofessional	Braun	8/10/2015
Eileen Kennedy	Paraprofessional	Transition	8/28/2015
Stacey Gill	Paraprofessional	Braun	8/28/2015

LEAVE OF  
ABSENCE

Name	Position	Program	Type of Leave	Effective Date
Theresa McCoy	Social Worker	DESTINY	FMLA	8/17 – 9/11/15

BOARD  
REPORTS

There were no Board reports.

ADJOURNMENT

There being no further business, *motion was made by Dr. Gay, seconded by Dr. Ticknor that the meeting adjourn at 2:45 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Sandra Thomas  
Secretary