



## Administrative Offices

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### MINUTES OF THE SWCCCASE BOARD OF DIRECTOR'S MEETING FEBRUARY 11, 2015

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:01 pm on Wednesday, February 11, 2015, by Dr. James Gay, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Mr. Justin Veihman (118), Dr. Paul McDermott (142), Mr. Allen Jebens (145), Dr. Jeff Stawick (146), Mrs. Barbara Mason (159), and Dr. Sandra Thomas (160). Absent: Dr. Mary Ticknor (210) and Dr. Bill Kendall (228)  
Also present: Dr. Gineen O'Neil, Executive Director, Dr. Christina Sepiol, Assistant Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Union Vice President Cyndi Burns and President Karyn Kempke.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. Stachowiak seconded by Mr. Jebens that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes for February 11, 2015 Board of Directors Meeting and closed session, Approval of Invoices and Payroll, Personnel items, Board policies – first reading, and Board policies – final reading.*  
*On roll call, the following voted aye: Orzel, Stachowiak, Veihman, McDermott, Jebens, Stawick, Mason, Thomas and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. Orzel seconded by Mrs. Mason that the Board move to closed session at 12:05 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057 and the Discussion of the Executive Director's Evaluation.*  
*On roll call, the following voted aye: Orzel, Stachowiak, Veihman, McDermott, Jebens, Stawick, Mason, Thomas and Gay. Nays, none, whereupon the Chairman declared the motion carried.*

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REPORT OF  
THE  
BUSINESS  
MANAGER

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$6,624,266.14 as of January 31, 2015. He also commented on revenue and expense summaries for the month.

APPROVE THE  
CONSENT AGENDA

*Motion was made by Dr. Orzel seconded by Dr. Stachowiak that the following items be approved under the consent agenda:*

APPROVAL OF  
MINUTES

Minutes of the February 11, 2015 regular & closed session meeting of the Board of Directors.

APPROVAL OF  
INVOICES AND  
PAYROLL

The January invoices in the amount of \$945,714.82, the January 2015 payroll in the amount of \$1,090,678.00 and the estimated February 2015 payroll in the amount of \$1,100,000.00.

EMPLOYMENT  
OF PROFESSIONAL  
STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Chiara Archer	Program Sub Teacher	Braun	1/5/15	1/1	\$30,305 prorated to \$15,571.08 for 93 days	Replaces Brittany Bardach

EMPLOYMENT OF  
EDUCATIONAL  
SUPPORT STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Heather Bumber	Para	DHH Elem	2/3/15	1/1	\$13,576 prorated to \$6,225.46 for 83 days	Replaces a substitute

REQUEST FOR  
LEAVE OF  
ABSENCE

Name	Position	Program	Type of Leave	Effective Date
Marybeth Enright	Teacher	Transition	FMLA	2/3 – 2/27/15
Linda Foster	Para	Transition	FMLA	2/3 – 5/4/15
Denise Tetter-Wimberly	Interpreter	Transition	Leave of absence	2/16 – 5/1/15

EDUCATIONAL  
SUPPORT STAFF  
INTENT TO RETIRE  
NEW, REVISED &  
UPDATED POLICIES-  
FIRST READING  
NEW, REVISED &  
UPDATED POLICIES-  
FINAL READING

Accept the intent to retire from Christy Pickens, Paraprofessional, effective May 29, 2015.

ACTION ITEM:  
BID FOR BRAUN  
ROOFTOP UNITS  
PROCUREMENT

Approved the first reading of revised policies presented to the Board by the Policy Reference Education Subscription Service (PRESS) through the Illinois Association of School Boards.

Approved the final reading of revised policies presented to the Board by the Policy Reference Education Subscription Service (PRESS) through the Illinois Association of School Boards.

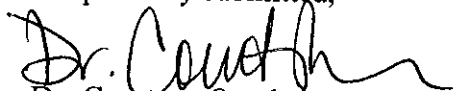
Accepted the lowest responsible bid in the amount of \$260,374 to Midwest Applied Solutions.

*Motion was made by Dr. McDermott, seconded by Dr. Stawick.*

*On roll call, the following voted aye: Orzel, Stachowiak, Veihman, McDermott, Jebens, Stawick, Mason, Thomas and Gay. Nayes, none, whereupon the Chairman declared the motion carried.*

- ACTION AS RESULT OF CLOSED SESSION Terminate the employment of Paraprofessional Shevon Reed for gross misconduct. *Motion was made by Dr. Thomas, seconded by Dr. Stachowiak. On roll call, the following voted aye: Orzel, Stachowiak, Veihman, McDermott, Jebens, Stawick, Mason, Thomas and Gay. Nays, none, whereupon the Chairman declared the motion carried.*  
Approved the Executive Directors evaluation. *Motion was made by Dr. Stawick, seconded by Dr. Orzel. On roll call, the following voted aye: Orzel, Stachowiak, Veihman, McDermott, Jebens, Stawick, Mason, Thomas and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- BOARD REPORTS There were no Board reports.
- ADJOURNMENT There being no further business, *motion was made by Dr. Stawick, seconded by Dr. Stachowiak that the meeting adjourn at 1:05 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Courtney Orzel  
Secretary