



Administrative Offices

REVISED
MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
JUNE 10, 2015

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:03 pm on Wednesday, June 10, 2015, by Dr. James Gay, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Mr. Anthony Scarsella (118), Dr. Paul McDermott (142), Mr. Allen Jebens (145), Dr. Jeff Stawick (146), Mrs. Barbara Mason (159), Dr. Sandra Thomas (160), Dr. Mary Ticknor (210), Dr. Bill Kendall (228) and Dr. James Gay (230). Also present: Dr. Gineen O'Neil, Executive Director, Dr. Christina Sepiol, Assistant Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Union Vice President Brandon Wigboldy and Union President Karyn Kempke. Mr. Alan Sraga, SWCCCASE Attorney.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. Stawick seconded by Dr. McDermott that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes for June 10, 2015 Board of Directors Meeting and closed session, Approval of Invoices and Payroll and Personnel items, Prevailing Wage Resolution, Board Officers, and Organizational Meeting information.*
On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.
- CLOSED SESSION** *Motion was made by Mrs. Mason seconded by Dr. Stawick that the Board move to closed session at 12:06 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057 and collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2), appointment of additional special legal counsel.*
On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.

"Opening the world through education to children and young adults with diverse abilities"

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159 Matteson • 160 Country Club Hills • 210 Lemont High School • 228 Bremen High School • 230 Consolidated High School

REPORT OF
THE
BUSINESS
MANAGER

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$5,748,859.72 as of May 31, 2015. He also commented on revenue and expense summaries for the month.

FY16 IDEA FLOW
THROUGH GRANT

Mr. Shumway reported that the total of the FY16 IDEA Flow-Through grant is projected to be \$6,091,547 (\$6,132,445 in FY15). The FY16 Cooperative subgrant for professional development, IEP software and grant management is requested for \$200,000 (\$199,500 in FY15). This amount is charged to the member districts using the tuition method (member district percentage of total collected tuition) that was previously approved by the Board. Mr. Shumway shared the calculations with the Board at the meeting.

FY16 IDEA
PRESCHOOL GRANT

Mr. Shumway shared that the total of the FY16 IDEA Preschool Grant is projected to be \$179,167 (\$182,219 FY15). He provided information to the Board on the calculated member allocation at the meeting.

REPORT OF THE
ASSISTANT
DIRECTOR

Dr. Sepiol shared that a Local Directors' Survey was completed during the month of May. The survey results indicated an overall satisfaction with the meetings that were conducted this year. Dr. Sepiol reported that after reviewing the results, plans are being made to increase the professional development opportunities through the Local Directors' meetings, increase networking opportunities and increase sharing of resources and research related to PARCC issues, development of Student Learning Objectives and the use of technology.

LOCAL DIRECTOR
SURVEY RESULTS

Dr. Sepiol shared that our annual stakeholder survey results have been tallied for the 2014-2015 school year. This survey is used to determine professional development needs to be included in the FY'16 IDEA Flow-thru grant application. Dr. Sepiol reported that the results of the survey indicated that professional growth interest areas included student learning outcomes, assistive technology, PBIS, legal mandates in special education, accessing community resources, and utilizing Apple devices. Dr. Sepiol shared that the data gathered regarding consumer satisfaction with SWCCCASE's programs and services will be used to gauge progress on our Continuous Improvement Plans. The survey results were provided to the Board at the meeting.

ANNUAL
STAKEHOLDER
SURVEY

SPECIAL OLYMPICS-
YOUNG ATHLETES

Dr. Sepiol shared that SWCCCASE hosted the Young Athletes Special Olympics on Monday, May 18, 2015. The outdoor event was held across the street from Kerkstra School and was attended by approximately 400 general and special education athletes. Students ages 8 and under in both Kerkstra and Ridge Schools participated as well as the SWCCCASE students at those sites. Student volunteers from Oak Forest High School, Project Challenge and the SWCCCASE Transition program assisted the athletes in progressing through the physical fitness stations. Overall, more than 58 volunteers attended this event.

REPORT OF THE
DIRECTOR
DONATIONS

Dr. O'Neil shared that SWCCCASE has received several donations in the memory of Donna Levine. Mrs. Levine passed away on May 9, 2015. She was passionate about special education and taught in District #117 for approximately twenty years. Mr. Levine will be contacted to express our appreciation.

APPROVE THE
CONSENT AGENDA

Motion was made by Dr. McDermott seconded by Dr. Stawick that the following items be approved under the consent agenda:

APPROVAL OF
MINUTES

Approved the Minutes of the June 10, 2015 regular & closed session meeting of the Board of Directors.

APPROVAL OF
INVOICES AND
PAYROLL

The June invoices in the amount of \$622,915.12, the May 2015 payroll in the amount of \$1,280,795.15 and the estimated June 2015 payroll in the amount of \$1,300,000.00.

EMPLOYMENT OF
PROFESSIONAL
STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Breanna Ryan	OT	OT/PT	8/12/15	1/4	\$42,574	Replaces a contractual staff member
Regina Schnell	Teacher	Project Challenge	8/12/15	5/4	\$47,222	Replaces Brittany Bardach
Mallory Large	SLP	DESTINY HS	8/12/15	2/6	\$46,295	Replaces Karen Annichiarico
Kimberly Whisenhunt (Wegner)	Teacher	DHH HS	8/6/15	1/1	\$39,357	Rehired
Rebecca Handler	SLP	Star Net	7/1/15	23/6	\$80,063 prorated to \$55,292 for 125 days	Rehired

EMPLOYMENT OF
EDUCATIONAL
STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
John Farrell	Custodian	Building & Grounds	6/1/15	B	\$28,167 prorated to \$2,383.36 for 22 days	Replaces Matt Bumber
Diane Stifter	Secretary	DESTINY	7/1/15	Q	\$34,115	Part time to Full time position
Shannon Parris-Roberts	Paraeducator	DESTINY Elementary	8/12/15	4/5	\$18,361.	Rehired

RESIGNATION OF
PROFESSIONAL
STAFF

Name	Position	Program	Date Effective
Krystin Rinkus	Teacher	CD Elem	6/11/2015
Erin Hackett	Supervisor	Administration	6/30/2015

RESIGNATION OF
EDUCATIONAL
SUPPORT STAFF

Name	Position	Program	Effective Date
Susan DeBiasio	Paraprofessional	DESTINY HS	7/31/15

LEAVE OF
ABSENCE

Name	Position	Program	Type of Leave	Effective Date
Nancy Weidner	Para	Transition	FMLA	5/11-6/2/15

REQUEST FOR
ADDITIONAL STAFF –
CD PROGRAM

Approved the request for an additional 1.0 FTE teacher and 1.0 FTE Speech Language Pathologist for FY16 for the CD program.

REQUEST FOR
ADDITIONAL STAFF –
DHH

Approved the request for an additional 1.0 FTE teacher and approved the Social Worker position from .85 FTE to 1.0 FTE for FY16 for the DHH program.

RESIGNATION AND REASSIGNMENT LEAVE REQUEST	<p>Approved the request to rescind the administrative contract of Mrs. Deborah Bumber and reassign her to any open teaching position for which she is qualified.</p> <p>Denied the request for a leave of absence from Julie Priestman for the FY16 school year.</p> <p><i>Motion was made by Dr. Scarsella seconded by Dr. Stawick. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.</i></p>
FY16 IDEA FLOW THROUGH GRANT	<p>Approved the amount of \$200,000 for SWCCCASE IDEA subgrant.</p> <p><i>Motion was made by Dr. Ticknor seconded by Mr. Jebens. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.</i></p>
RESOLUTION FOR THE 2015 REVISIONS TO THE ARTICLES OF JOINT AGREEMENT	<p>Approved the proposed amendments to the SWCCCASE Articles of Joint Agreement and recommend the proposed amendments be considered and ratified by the SWCCCASE member district Boards of Education.</p> <p><i>Motion was made by Dr. Stachowiak seconded by Dr. Ticknor. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.</i></p>
INTERFUND TRANSFER	<p>Approved the publication of the August 5, 2015 budget and Interfund transfer hearing.</p> <p><i>Motion was made by Dr. McDermott seconded by Dr. Stawick. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.</i></p>
FY16 BUDGET	<p>Approved the preliminary FY16 budget for a 30 day public display prior to the final approval by the Board of Directors on August 5, 2015.</p> <p><i>Motion was made by Dr. Stachowiak seconded by Dr. Ticknor. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.</i></p>
STUDENT SOFTWARE	<p>Authorized the Business Manager to sign a contract with Pearson for a one year PowerSchool license which includes training for an amount not to exceed \$20,000.</p> <p><i>Motion was made by Dr. McDermott seconded by Dr. Orzel. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.</i></p>
ADMINISTRATION BUILDING – OFFICE FURNITURE	<p>Authorized the Business Manager to sign a contract for office furniture for an amount not to exceed \$15,000.</p> <p><i>Motion was made by Mrs. Mason seconded by Dr. Thompson. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.</i></p>
SCHOOL FEES	<p>Approved the new procedures for FY16 student registration. All students will register and pay fees in their resident districts. The room rental charge will be increased by \$1.50/sq. ft. If the increase in revenue from adjusted room rental fees does not cover the income that would have been received from collecting non-</p>

member district student fees, the district would be able to bill the Cooperative to be "made whole."

Motion was made by Dr. McDermott seconded by Dr. Ticknor. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.

ACTION AS RESULT
OF CLOSED SESSION

Approved that the Board of Directors appoint Mr. Mark Metzger as additional special legal counsel for the Board.

Motion was made by Dr. Orzel seconded by Dr. Stachowiak. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, Stawick, Mason, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.

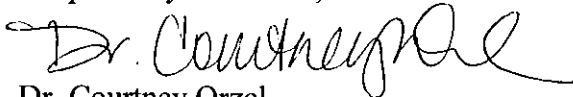
BOARD REPORTS

There were no Board reports.

ADJOURNMENT

There being no further business, *motion was made by Dr. Stawick, seconded by Dr. McDermott that the meeting adjourn at 1:55 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Courtney Orzel
Secretary