



## Administrative Offices

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### MINUTES OF THE SWCCCASE BOARD OF DIRECTOR'S MEETING DECEMBER 10, 2014

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:03 pm on Wednesday, November 12, 2014, by Dr. Courtney Orzel, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Mr. Anthony Scarsella (118), Dr. Paul McDermott (142), Mr. Allen Jebens (145), Dr. Sandra Thomas (160), Dr. Mary Ticknor (210) and Dr. Bill Kendall (228) arrived at 12:07 pm. Absent: Dr. Jeff Stawick (146), Mrs. Barbara Mason (159) and Dr. James Gay (230). Also present: Dr. Christina Sepiol, Assistant Executive Director and Mr. Tage Shumway, Business Manager.  
Dr. Gineen O'Neil, Executive Director joined the meeting by conference call.
- RECOGNITION OF THE PUBLIC** Union Vice President Cyndi Burns and Union President Karyn Kempke.
- CONSENT AGENDA ITEMS** *Motion was made by Mr. Scarsella seconded by Dr. McDermott that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes for December 10, 2014, Board of Directors Meeting, Approval of Invoices and Payroll, Personnel items, and Learning Links.*  
*On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Jebens, , Thomas, and Kendall. Nays, none, whereupon the Chairman declared the motion carried.*

REPORT OF  
THE  
BUSINESS  
MANAGER  
REPORT OF THE  
ASSISTANT  
DIRECTOR  
UPCOMING DATES  
AND EVENTS

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$8,552,866.02 as of November 30, 2014. He also commented on revenue and expense summaries for the month.

Dr. Sepiol shared the Cooperative program information and current events.

**Communication Development**

A Holiday Concert, in conjunction with the DESTINY program, will be held at Kerkstra School on December 18<sup>th</sup> at 1:20 p.m.

The CD staff are excited to begin their PBIS Committee this month.

**Transition**

The annual Talent Show will be held on December 16<sup>th</sup> at noon at Christ Lutheran Church in Orland Park.

The Carson's Days fundraiser was a success with a result of \$1,200.00 for the program.

**Braun/Project Challenge**

Braun/Project Challenge students and staff collected over 1200 cans of food for their annual Thanksgiving Food Drive. Nine Braun/Project challenge families were able to receive a food basket. Due to the generosity of students and staff, needy families will also receive food baskets before the Winter break.

**Deaf and Hard of Hearing**

Staff raised over \$4,000.00 for their participation in their Walk for Hearing event. *Motion was made by Dr. Ticknor seconded by Dr. Stachowiak that the following items be approved under the consent agenda:*

Minutes of the December 10, 2014 regular meeting of the Board of Directors.

APPROVE THE  
CONSENT AGENDA  
APPROVAL OF  
MINUTES  
APPROVAL OF  
INVOICES AND  
PAYROLL  
LEARNING LINKS

The December 2014 invoices in the amount of \$1,144,975.58, the November 2014 payroll in the amount of \$1,110,594.60 and the estimated December payroll in the amount of \$1,200,000.

Authorized the purchase of 6 tables and 40 chairs for \$8,124 from Lowery McDonnell Company to complete the replacement of the chairs and tables in the Learning Links room.

EMPLOYMENT  
OF PROFESSIONAL  
STAFF

Name	Position	Program	Start Date	Step/Col.	Annual Salary	Assignment/Notes
Brittany Bardach	Teacher	Project Challenge	11/13/14	1/1	\$39,357 prorated to \$25,658 for 118 days	New position
Name	Position	Program	Start Date	Step/Col.	Annual Salary	Assignment/Notes
Christina Kulinski	Para	DESTINY HS	10/19/14	10/3	\$19,050 prorated to \$14,629 for 139 days	Replaces Michelle Luna

EMPLOYMENT OF  
EDUCATIONAL  
SUPPORT STAFF

RESIGNATION OF  
EDUCATIONAL  
SUPPORT STAFF

Name	Position	Program	Effective Date
Emily Pieper	Paraprofessional	CD Elem	2/20/15
Sean Johnson	Paraprofessional	Transition	11/26/14

REQUEST FOR  
LEAVE OF  
ABSENCE

Name	Position	Program	Type of Leave	Effective Date
Laura Litterst	Program Sub Teacher	DHH Elem/HS	FMLA	1/26-3/27/15
Cory Nellis	OT	OT/PT	FMLA	2/10-5/18/15
Elizabeth Pappas	SLP	CD Elem	Medical Leave	12/1-12/5/14
Stephanie Sichelski	Teacher	Transition	Intermittent FMLA	12/1 – 5/27/15
Erin Carlstedt	Paraprofessional	DESTINY HS	Medical Leave	12/1 – 3/6/15
Dawn Dorian	Paraprofessional	CD Elem	FMLA	11/06 – 12/5/14

REQUEST FOR  
ADDITIONAL CD  
STAFF – FY15

Approved the request for an additional teacher full time teacher for the CD program for the 2014-15 school year.

REQUEST FOR  
ADDITIONAL DHH  
STAFF – FY15

Approved the request for an additional .5 FTE DHH itinerant teacher for the DHH program.

REQUEST FOR  
ADDITIONAL  
PROJECT  
CHALLENGE  
STAFF – FY15

Approved the request for an additional .5 FTE paraprofessional for the Project Challenge program.

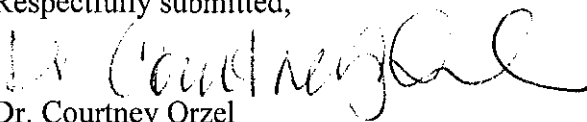
BOARD REPORTS

Dr. O’Neil discussed that the SWCCCASE Attorney firm has made some changes. They are no longer Sraga, Hauser LLC. Dr. O’Neil has been in touch with Mr. Sraga and will provide the Board information as she receives it.

ADJOURNMENT

There being no further business, *motion was made by Dr. Stachowiak, seconded by Mr. Jebens that the meeting adjourn at 12:16 p.m. On voice vote, the motion carried.*

Respectfully submitted,

  
Dr. Courtney Orzel  
Secretary