

**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
SEPTEMBER 13, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:05 pm on Wednesday, September 13, 2017, by Dr. Anthony Scarsella, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a) arrived at 12:17, Dr. Jeannie Stachowiak (117), Dr. Anthony Scarsella (118), Dr. Paul McDermott (142), Dr. Andrea Sala (145), Dr. Griff Powell (160), Dr. Mary Ticknor (210) and Dr. Bill Kendall (228). Absent: Dr. Jeff Stawick (146), Dr. Mable Alfred (159) and Dr. James Gay (230). Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Union president Karyn Kempke and vice president Brandon Wigboldy.
- CONSENT AGENDA ITEMS** Motion was made by Dr. Sala seconded by Dr. Stachowiak that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the Open and Closed Minutes for the September 13, 2017 Board of Directors Meeting, Approval of Invoices, Payroll and Personnel items and the final reading of Board Policies.
On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Powell, Ticknor, and Kendal. Nays, none, whereupon the Chairman declared the motion carried.
- CLOSED SESSION** Motion was made by Dr. McDermott seconded by Dr. Ticknor that the Board move to closed session at 12:07 p.m. for collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5ILC 120/2 (c)(2) and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-0057.
On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Powell, Ticknor, and Kendal. Nays, none, whereupon the Chairman declared the motion carried.

"Opening the world through education to children and young adults with diverse abilities"

REPORT OF
THE
BUSINESS
MANAGER
REPORT OF
THE DIRECTOR
COOPERATIVE
IMPROVEMENT
PLAN
R AND G
DONATION
FY16 SWCCCASE
SPECIAL
EDUCATION
PROFILE

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$5,793,489.07 as of June 30, 2017 and an ending balance of \$5,068,087.93 as of August 31, 2017. He also commented on revenue and expense summaries for the month.

Dr. O'Neil discussed SWCCCASE improvement plan. She shared the plan with the Board.

Dr. O'Neil shared that R and G Consultants presented Southwest Cooperative with a check for \$500 to be used to purchase school supplies for students in need.

Dr. O'Neil reported that the Illinois State Board of Education provides Special Education Data Profiles on an annual basis. The information includes data from the Fall Housing Report, Nonpublic Registration, Enrollment and Staff Report and the FACTS (Special Education Funding and Child Tracking System). Some of this data is incompatible as it has been collected during various points in the school year (ex. Fall Housing-student enrollment on the last day of September and IDEA-December 1, 2015). This summary is used by ISBE for comparisons and targeting sites for monitoring. The districts should have received their district profiles. Dr. O'Neil shared the profile for SWCCCASE with the Board.

Motion was made by Dr. Orzel seconded by Dr. Ticknor that the following items be approved under the consent agenda:

APPROVE THE
CONSENT AGENDA
APPROVAL OF
MINUTES

Approved the Minutes of the September 13, 2017 open and closed session meeting of the Board of Directors.

APPROVAL OF
INVOICES AND
PAYROLL

The August and September 2017 invoices in the amount of \$1,789,396.72, the August 2017 payroll in the amount of \$560,431.72 and the estimated September 2017 payroll in the amount of \$1,150,000.00.

EMPLOYMENT OF
PROFESSIONAL
STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Justin Tunzi	Prg Sub Teacher	Braun	8/16/17	1/1	\$31,092	Replaces Kelly Brenner
Hallie Marshall	OT	OT/PT	8/11/17	1/4	\$43,664	Replaces Cory Nellis
Joanne Linane	OT	OT/PT	8/11/17	14/4	\$59,097	Replaces Susan Cavoto

EMPLOYMENT OF
EDUCATIONAL
SUPPORT STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Audrey White	Interpreter	DHH Elem	8/11/17	11/1	\$38,000	Replaces Deb Bernabei
Jeffrey Heider	Interpreter	DHH Elem	9/5/17	2/1	\$28,805.72	Replaces sub
Justin Marrier	Interpreter	Transition	8/11/17	2/1	\$31,599	Replaces Cathy Wilson
Lauren Cozzi	Paraeducator	CD Elem	8/11/17	3/1	\$15,048	Replaces Nneka Howell
Michelle Dybala	Paraeducator	Transition	8/22/17	9/2	\$17,786.06	Replaces Melissa Windt
Joy DeShazer	Paraeducator	Transition	8/11/17	1/3	\$15,927	Replaces Lily Geraghty
Joyce Bailey	Paraeducator	Transition	8/11/17	29/5	\$32,792	Replaces sub
Mary Bujnowski	Paraeducator	Transition	8/11/17	5/5	\$19,643	Replaces sub

Jeanne Hayley	Paraeducator	Transition	8/11/17	14/5	\$24,519	Replaces sub
Rhonda Minor	Paraeducator	Transition	8/11/17	12/1	\$18,553	Replaces Sheri McCabe
Valerie Catanzaro	Paraeducator	Transition	8/11/17	1/5	\$17,853	Replaces Melissa Staal
Michael Morsovillo	Paraeducator	Transition	8/11/17	2/4	\$17,283	Replaces Jonathon Hull
Sharon Kirkland	Paraeducator	Transition	9/1/17	15/1	\$18,843.97	Replaces sub
Lynette Bumber	Paraeducator	DESTINY Elem	9/18/17	3/3	\$15,211.23	Replaces Julia Duggan
Delicia Santana	Paraeducator	DESTINY HS	9/6/17	4/5	\$17,704.77	Replaces Latorya Harris
Mary Kudia	Paraeducator	DESTINY HS	8/11/17	2/3	\$16,340	Replaces Christine Hanley

RESIGNATION
OF PROFESSIONAL
STAFF

Name	Position	Program	Date Effective
Tia Skelley	Teacher	Braun	8/8/17
Chiara Archer	Teacher	Braun	8/8/17
Mallory Large	SLP	DESTINY HS	8/23/17
Maribeth O'Connor	OT	OT/PT	8/20/17

RESIGNATION OF
EDUCATIONAL
SUPPORT
PERSONNEL

Name	Position	Program	Date Effective
Latorya Harris	Paraeducator	DESTINY Elem	6/1/17
Kristen Huie	Paraeducator	DESTINY HS	6/6/17
Mercedes Martinez	Paraeducator	Braun	7/19/17
Sheri McCabe	Paraeducator	Transition	8/2/17
Corin McCartney	Paraeducator	CD Elem	8/4/17
Jamie Grand	Paraeducator	Transition	8/16/17
Antoinette Drayton	Paraeducator	DESTINY Elem	8/29/17
Diane Stifter	Program Secretary	DESTINY	3/9/18

REQUEST FOR
LEAVE OF
ABSENCE

Name	Position	Program	Type of Leave	Dates
Brenda Schiro	Interpreter	DHH HS	FMLA	8/14 – 9/5/17
Pamela Nagy	Teacher	CD HS	Medical Leave	11/13 – 1/19/18
Margaret McGonigle	Prg Sub Teacher	DESTINY	FMLA	10/30 – 2/12/18


BOARD POLICIES
SECOND
READING
BOARD REPORTS
ADJOURNMENT

Approved the second and final reading of the policies as presented.

None.

There being no further business, *motion was made by Dr. Griff seconded by Dr. McDermott that the meeting adjourn at 1:00 p.m. On voice vote, the motion carried.*

Respectfully,


Dr. Andrea Sala
Secretary