



**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
DECEMBER 13, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:05 p.m. on Wednesday, December 13, 2017, by Dr. Anthony Scarsella, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Anthony Scarsella (118), Dr. Paul McDermott (142), Dr. Jeannie Stachowiak (117), Dr. James Gay (230), Dr. Courtney Orzel (113a), and Dr. Mary Ticknor, Absent: Dr. Mable Alfred (159), Dr. Griff Powell, Dr. Andrea Sala and Dr. Bill Kendall. Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Union Vice President Brandon Wigboldy and Mr. Ed McCormick, Auditor
- CONSENT AGENDA ITEMS** Motion was made by Dr. McDermott and seconded by Dr. Stawick that upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the Open and Closed Minutes for the November 15, 2017 Board of Directors Meeting, Approval of Invoices, Payroll and Personnel items. *On roll call, the following voted aye: Orzel, Stachowiack, Scarsella, McDermott, Stawick, Ticknor, and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- Ed McCormick provided an overview of the FY17 Audit.
- CLOSED SESSION** Motion was made by Dr. Gay, and seconded by Dr. Orzel that the Board move to closed session at 12:25 p.m. for collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5ILC 120/2 (c)(2).
On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Stawick, Ticknor, and Gay. Nays, none, whereupon the Chairman declared the motion carried.

"Opening the world through education to children and young adults with diverse abilities"

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159 Matteson • 160 Country Club Hills • 210 Lemont High School • 228 Bremen High School • 230 Consolidated High School

REPORT OF
THE
BUSINESS
MANAGER

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$4,970,478.70 as of November 30, 2017. He also commented on revenue and expense summaries for the month.

REPORT OF
THE
DIRECTOR
FY 18-19
SWCCCASE
SERVICES/
PROGRAM
PARTICIPATION

Dr. O'Neil discussed that SWCCCASE will be sending Superintendents the projection form for services and programs provided by SWCCCASE for FY19. The Articles of Joint Agreement (AJA) indicate that "all districts are expected to provide programs locally whenever possible." Several districts have discussed the desire to provide certain services and programs in their districts. When making decisions on behalf of your district, please be mindful of the following provisions and subsequent implications of the AJA:

Article IV Section 5(a) regarding Services Participation states:

"Any member district electing to alter its participation in Cooperative services must notify the Executive Director in writing no later than February 1 of the school year preceding the change. The proposed change will be presented to the Board of Directors no later than its annual March meeting, which must grant approval by a two-thirds vote."

Article IV Section 6(a) regarding Program Participation states:

"Any member district electing to alter its participation in Cooperative programs must notify the Executive Director in writing no later than February 1 of the school year preceding the change. The proposed change will be presented to the Board of Directors no later than its annual March meeting, which must grant approval by a two-thirds vote."

APPROVE THE
CONSENT
AGENDA

Motion was made by Dr. McDermott and seconded by Dr. Stawick that the following items be approved under the consent agenda:

APPROVAL OF
MINUTES
APPROVAL OF
INVOICES AND
PAYROLL

Approved the Minutes of the November 15, 2017 open and closed session meeting of the Board of Directors.

The November and December 2017 invoices in the amount of \$948,781.94, the November 2017 payroll in the amount of \$1,537,057.72 and the estimated amount of \$1,600,000.00 for December 2017 to be approved.

EMPLOYMENT
OF
EDUCATIONAL
SUPPORT STAFF

Name	Position	Program	Start Date	Step/ Col.	Annual Salary	Assignment/ Notes
Dawn Casasanto	Paraeducator	Braun	12/5/17	1/3	\$15,927.00 Prorated	Replace M. Lesniak
Gloria Powers	Secretary	Admin.	11/27/17	15/O	\$32,711.00 Prorated	Elizabeth Mitchell
Rachael Fauley	Paraeducator	Transition	11/8/17	1/4	\$16,861.00 Prorated	1:1 Paraeducator
Chandance Campbell	Paraeducator	Transition	12/4/17	2/5	\$18,285.00 Prorated	New Position

RESIGNATION
OF ESP STAFF

Name	Position	Program	Date Effective
Mary Kudia	Paraeducator	Destiny	11/28/17
Margaret Lesniak	Paraeducator	Braun	1/8/17

There being no further business, motion was made by Dr. Gay seconded by Dr. Stawick that the meeting adjourn at 1:07 p.m. On voice vote, the motion carried.

ADJOURNMENT

Respectfully,