



## Administrative Offices

---

### MINUTES OF THE SWCCCASE BOARD OF DIRECTOR'S MEETING JANUARY 11, 2017

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:07 pm on Wednesday, January 11, 2017, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Dr. Anthony Scarsella (118), Dr. Paul McDermott (142), Dr. Andrea Sala (145), Dr. Jeff Stawick (146), Dr. Sandra Thomas (160), Dr. Bill Kendall (228) arrived at 12:08 p.m. and Dr. James Gay (230). Absent: Dr. Mary Ticknor (210) and Dr. Mable Alfred (159). Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Union Vice President Brandon Wigboldy.
- CONSENT AGENDA ITEMS** Motion was made by Dr. Gay seconded by Dr. McDermott at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the Open Minutes for the December 14, 2016 Board of Directors Meeting, Approval of Invoices, Payroll and Personnel items and Board Policies – Final Reading.  
*On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Thoma, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** None.

---

*"Opening the world through education to children and young adults with diverse abilities"*

---

6020 West 151st Street    Oak Forest, Illinois 60452-1899    Phone: 708 / 687-0900    Fax: 708 / 687-5695

Visit us at: [www.swcccase.org](http://www.swcccase.org)

Serving these school districts: 113A Lemont • 117 North Palos • 118 Palos • 142 Forest Ridge • 145 Arbor Park • 146 Tinley Park  
159 Matteson • 160 Country Club Hills • 210 Lemont High School • 228 Bremen High School • 230 Consolidated High School

REPORT OF  
THE  
BUSINESS  
MANAGER  
FY18 BUDGET  
CALENDAR

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$6,528,244.93 as of December 31, 2016. He also commented on revenue and expense summaries for the month.

Mr. Shumway reported that the SWCCCASE Finance Committee is scheduled to meet on March 15, 2017 at 11:15 a.m. prior to the Board of Directors meeting. This will be the first meeting to discuss the FY18 budget. Mr. Shumway provided a budget development timeline and Finance Committee meeting schedule to the Board of Directors.

APPROVE THE  
CONSENT AGENDA

*Motion was made by Dr. Scarsella seconded by Dr. Sala that the following items be approved under the consent agenda:*

APPROVAL OF  
MINUTES

Approved the Minutes of the January 11, 2017 regular session meeting of the Board of Directors.

APPROVAL OF  
INVOICES AND  
PAYROLL

The January 2017 invoices in the amount of \$956,260.59, the December 2016 payroll in the amount of \$1,547,501.20 and the estimated January 2017 payroll in the amount of \$1,600,000.00.

EMPLOYMENT OF  
PROFESSIONAL  
STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/ Col.</u>	<u>Salary</u>	<u>Notes</u>
Melissa Schaeffer	Teacher	CD Elem	1/9/17	1/2	\$41,288 prorated to \$21,898.61 for 96 days	New position

EMPLOYMENT OF  
EDUCATIONAL  
SUPPORT STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/ Col.</u>	<u>Salary</u>	<u>Notes</u>
Marissa Sperti	Paraeducator	CD Elem	1/4/17	1/5	\$17,853 prorated to \$9,666.27 for 98 days	Replaces Jennifer Bennett Collins

RESIGNATION OF  
EDUCATIONAL  
SUPPORT STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Date Effective</u>
Jacquelyn Rich	Paraeducator	Braun	12/23/16

LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Type of Leave</u>	<u>Date</u>
Angela Roser	Paraeducator	DESTINY HS	FMLA	1/9 – 4/7/17
Lashanda Williams	Paraeducator	DESTINY HS	Medical Leave	1/9 – 2/13/17
Elizabeth Wegner	Teacher	DESTINY HS	FMLA	1/9 – 4/7/17

ACTION ITEMS -  
BOARD POLICIES  
FINAL READING  
BOARD  
REPORTS

Approved the final reading of the Board policies as presented.

None.

ADJOURNMENT

There being no further business, *motion was made by Dr. Stawick, seconded by Dr. Thomas that the meeting adjourn at 12:45 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Paul McDermott  
Secretary Protem