



**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
FEBRUARY 15, 2017**

CALL TO ORDER A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:10 pm on Wednesday, February 15, 2017, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.

ROLL CALL On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Dr. Anthony Scarsella (118), Dr. Paul McDermott (142), Dr. Andrea Sala (145), Dr. Jeff Stawick (146), Dr. Mary Ticknor (210), Dr. Bill Kendall (228) and Dr. James Gay (230). Absent: Dr. Mable Alfred (159) and Dr. Sandra Thomas (160). Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.

RECOGNITION OF THE PUBLIC Union President Karyn Kempke and Union Vice President Brandon Wigboldy.

CONSENT AGENDA ITEMS Motion was made by Dr. Gay seconded by Dr. McDermott at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the Open and Closed Minutes for the February 15, 2017 Board of Directors Meeting, Approval of Invoices, Payroll and Personnel items.

On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.

CLOSED SESSION Motion was made by Dr. Stawick seconded by Dr. McDermott that the Board move to closed session at 12:11 p.m. for litigation, when an action against, affecting or on behalf of the particular Cooperative has been filed and is pending before a court or administrative tribunal, or when the Cooperative finds that an action is probable or imminent, in which case the basis for finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).

On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.

"Opening the world through education to children and young adults with diverse abilities"

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REPORT OF THE
BUSINESS
MANAGER

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$5,850,924.97 as of January 31, 2017. He also commented on revenue and expense summaries for the month.

REPORT OF THE
DIRECTOR
FY18 SERVICE
PROJECTIONS
APPROVE THE
CONSENT AGENDA

Dr. O'Neil reported that all member districts returned the FY18 service projections and there were no significant changes in programs or services requiring Board action.

Motion was made by Dr. Gay seconded by Dr. McDermott that the following items be approved under the consent agenda:

APPROVAL OF
MINUTES

Approved the Minutes of the January 11, 2017 regular session meeting of the Board of Directors.

APPROVAL OF
INVOICES AND
PAYROLL

The January & February 2017 invoices in the amount of \$906,592.15, the January 2017 payroll in the amount of \$1,462,396.52 and the estimated February 2017 payroll in the amount of \$1,500,000.00.

EMPLOYMENT OF
PROFESSIONAL
STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Col.</u>	<u>Salary</u>	<u>Notes</u>
Melissa Schaeffer	Teacher	CD Elem	1/9/17	1/2	\$21,898.61 for 96 days	New position

EMPLOYMENT OF
EDUCATIONAL
SUPPORT STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Col.</u>	<u>Salary</u>	<u>Notes</u>
Ryan Kuzel	Paraeducator	CD HS	1/30/17	6/3	\$7,7721.14 for 78 days	Replaces Lisa Evenhouse
Debra Arnold-Barnes	Paraeducator	CD Elem	2/13/17	27/5	\$12,465.01 for 71 days	Replaces Emily Lewis
Melinda Blough	Paraeducator	Braun	2/1/17	1/5	\$7,594.92 for 77 days	Replaces Jacquelyn Rich
Lisa York	Paraeducator	CD Elem	2/7/17	8/1	\$6,968.37 for 75 days	Replaces sub

RESIGNATION OF
PROFESSIONAL
STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Date Effective</u>
Stephanie Bartkowski	Assistant Principal	Transition	3/7/17
Eileen Benn	Teacher	Transition	6/1/17

RESIGNATION OF
EDUCATIONAL
SUPPORT STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Date Effective</u>
Patrick Deacy	Paraeducator	CD HS	2/3/17
Lisa Campbell	Paraeducator	Braun	1/19/17

LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Type of Leave</u>	<u>Date</u>
Nancy Hernandez	Paraeducator	CD Elem	FMLA	2/23 – 5/30/17
Claudia Cuzco	Paraeducator	DESTINY Elem	FMLA	2/6 – 2/22/17
Victoria Kozlowski	Paraeducator	Transition	FMLA	2/17 – 3/3/17
Tiffany Kiaupa	Teacher	Transition	Medical Leave	3/1 – 6/1/17
Yolunda Pearson	Paraeducator	CD Elem	FMLA	3/14 – 5/13/17

REQUEST FOR
ADDITIONAL
SOCIAL WORKER

Approved the hiring of an additional social worker for the Transition Program.

- ACTION ITEMS - Approved the resolution regarding board member and employee expenses as presented.
EXPENSE *Motion was made by Dr. Stawick seconded by Dr. McDermott. On roll call, the following*
RESOLUTION *voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Ticknor, Kendall and*
Gay. Naves, none, whereupon the Chairman declared the motion carried.
- BOARD None.
REPORTS
- ADJOURNMENT There being no further business, *motion was made by Dr. McDermott, seconded by*
Dr. Scarsella that the meeting adjourn at 12:45 p.m. On voice vote, the motion
carried.

Respectfully submitted,



Dr. Paul McDermott
Secretary Protem