



## Administrative Offices

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### MINUTES OF THE SWCCCASE BOARD OF DIRECTOR'S MEETING SEPTEMBER 14, 2016

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:07 pm on Wednesday, September 14, 2016, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a) left the meeting at 1:23 pm, Dr. Jeannie Stachowiak (117), Dr. Anthony Scarsella (118), Dr. Paul McDermott (142), Dr. Andrea Sala (145), Dr. Jeff Stawick (146), Dr. John Sawyer, III (159), Dr. Sandra Thomas (160), Dr. Mary Ticknor (210) left the meeting at 1:30 pm, Dr. Bill Kendall (228) and Dr. James Gay (230).  
Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Karyn Kempke, union president and Brandon Wigboldy, union vice-president.
- CONSENT AGENDA ITEMS** *Motion was made by Dr. Gay seconded by Dr. Ticknor at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of Minutes for the August 10, 2016, Board of Directors Meeting, Approval of Invoices, Payroll and Personnel items.*  
*On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Sawyer, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** *Motion was made by Dr. Scarsella seconded by Dr. McDermott that the Board move to closed session at 12:12 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Cooperative to determine its validity. 5 ILCS 120/2(c)(1), as amended by P.A. 93-005, collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2) and the Executive Director's performance goals.*  
*On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Sawyer, Thomas, Ticknor, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*

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REPORT OF  
THE BUSINESS  
MANAGER  
REPORT OF THE  
DIRECTOR  
BLOOM TOSS

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$7,425,879.23 as of August 31, 2016. He also commented on revenue and expense summaries for the month.

Dr. O'Neil shared that SWCCCASE was contacted by Ms. Katherine Costello from "Bloom and Toss" to extend an invitation for our students to participate in this program. The Transition program will partner with Mariano's in Orland Park to repurpose flowers that the store would normally discard. Transition will be contacted weekly to pick up the flowers. The students will transform the flowers into arrangements to be shared with the residents of the Lexington Health Care nursing home.

LEXINGTON  
HEALTH CARE

Dr. O'Neil shared that Lexington Health Care will present SWCCCASE with a donation check from their Orland Park Photo event on September 27, 2016. All Superintendents were invited to join the brief ceremony.

TRANSGENDER  
POLICY AND  
PROCEDURES

Dr. O'Neil discussed member district's policies and procedures regarding transgender students.

SPECIAL  
EDUCATION  
PROFILES

Dr. O'Neil reported that individual Special Education Profiles from 2013-14 are available on the ISBE website. A copy of each district profile was distributed to the Board.

APPROVE THE  
CONSENT  
AGENDA

*Motion was made by Dr. Thomas seconded by Dr. Sala that the following items be approved under the consent agenda:*

APPROVAL OF  
MINUTES

Approved the Minutes of the September 14, 2016 regular session meeting of the Board of Directors.

APPROVAL OF  
INVOICES AND  
PAYROLL

The August and September 2016 invoices in the amount of \$474,663.67, the August 2016 payroll in the amount of \$1,474,888.30 and the estimated September 2016 payroll in the amount of \$1,200,000.00.

EMPLOYMENT OF  
PROFESSIONAL  
STAFF

| <u>Name</u>         | <u>Position</u> | <u>Program</u> | <u>Start Date</u> | <u>Step/ Col.</u> | <u>Annual Salary</u>  | <u>Assignment</u>           |
|---------------------|-----------------|----------------|-------------------|-------------------|-----------------------|-----------------------------|
| Gia Jemilo          | SLP             | Braun          | 8/17/16           | 7/6               | \$22,801 for 80 days  | Replaces contractual staff  |
| Shawn Sabotka       | Teacher         | Braun          | 8/18/16           | 7/1               | \$44,750 for 180 days | Replaces Ignacio Rojas, Jr. |
| Thomas Bortscheller | Teacher         | Transition     | 8/17/16           | 3/4               | \$44,149              | Replaces James Donahue      |
| Sheila Naylor       | Teacher         | TEP            | 8/17/16           | 3/4               | \$44,149              | Replaces Deb Bumber         |

EMPLOYMENT OF  
EDUCATIONAL  
STAFF

| <u>Name</u>       | <u>Position</u> | <u>Program</u> | <u>Start Date</u> | <u>Step/ Col.</u> | <u>Annual Salary</u>  | <u>Assignment</u>         |
|-------------------|-----------------|----------------|-------------------|-------------------|-----------------------|---------------------------|
| Emily Lewis       | Paraeducator    | CD Elem        | 9/6/16            | 1/5               | \$15,602 for 170 days | Replaces Monica Davis     |
| Darlene Czekała   | Paraeducator    | Transition     | 8/17/16           | 1/2               | \$14,824              | Replaces sub              |
| Mercedes Martinez | Paraeducator    | Braun          | 8/29/16           | 3/3               | \$15,809 for 173 days | Replaces Pamela Reinke    |
| David Rice        | Interpreter     | DHH HS         | 8/17/16           | 1/1               | \$30,633              | Replaces Alexandra Ruikus |

RESIGNATION OF  
PROFESSIONAL  
STAFF

| <u>Name</u>        | <u>Position</u> | <u>Program</u> | <u>Date Effective</u> |
|--------------------|-----------------|----------------|-----------------------|
| Deborah Bumber     | Teacher         | TEP            | 8/10/2016             |
| Ignacio Rojas, Jr. | Teacher         | Braun          | 8/16/2016             |
| Cory Nellis        | OT              | OT/PT          | 10/3/2016             |
| Karen Grady        | Teacher         | Braun          | 8/25/2016             |

RESIGNATION OF  
EDUCATIONAL  
SUPPORT STAFF

| <u>Name</u>              | <u>Position</u> | <u>Program</u>     | <u>Date Effective</u> |
|--------------------------|-----------------|--------------------|-----------------------|
| Jennifer Bennett-Collins | Paraeducator    | CD Elementary      | 9/2/2016              |
| Dakari Jones             | Paraeducator    | Transition         | 8/16/2016             |
| Rachel Kats              | Paraeducator    | Transition         | 8/26/2016             |
| Neichelle Swanson        | Paraeducator    | Transition         | 8/30/2016             |
| MaryKate Thoma           | Paraeducator    | DESTINY Elementary | 8/16/2016             |
| Carmela Gioiosa          | Paraeducator    | Braun              | 8/8/2016              |
| Damita Marshall          | Bus Driver      | Transportation     | 8/19/2016             |
| Monica Davis             | Paraeducator    | CD Elementary      | 9/2/2016              |
| Courtney Owens           | Paraeducator    | Transition         | 9/2/2016              |

LEAVE OF  
ABSENCE

| <u>Name</u>  | <u>Position</u> | <u>Program</u> | <u>Type of Leave</u> | <u>Date Effective</u> |
|--------------|-----------------|----------------|----------------------|-----------------------|
| Amy Brubaker | Paraeducator    | Transition     | Medical Leave        | 9/8/16 – 10/21/16     |

ADDITIONAL DHH  
TEACHER  
BOARD  
REPORTS

Approved the addition of a 1.0 FTE DHH teacher.

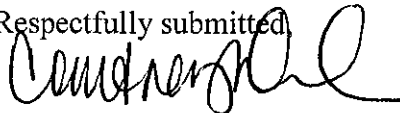
Dr. O'Neil shared the Walk4Hearing will take place on September 25, 2016. The SWCCCASE DHH program will receive forty percent (40%) of the proceeds raised. Last year the SWCCCASE team was in the top 4 of the nation.

Dr. O'Neil reported that there will be an Administrator Academy on October 11, 2016. The Academy will be held in the Learning Links room of the Braun Educational Center.

ADJOURNMENT

There being no further business, *motion was made by Dr. McDermott seconded by Dr. Sala that the meeting adjourn at 1:40 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Courtney Orzel  
Secretary Pro-tem