



## Administrative Offices

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### MINUTES OF THE SWCCCASE BOARD OF DIRECTOR'S MEETING OCTOBER 12, 2016

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:06 pm on Wednesday, October 12, 2016, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Dr. Anthony Scarsella (118), Dr. Paul McDermott (142), Dr. Andrea Sala (145), Dr. Jeff Stawick (146), Dr. John Sawyer, III (159) arrived at 12:08 pm, Mr. Jeff Egan (210), Dr. Bill Kendall (228) and Dr. James Gay (230). Absent: Dr. Sandra Thomas (160). Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Karyn Kempke, union president and Brandon Wigboldy, union vice-president.
- CONSENT AGENDA ITEMS** Motion was made by Dr. Gay seconded by Dr. McDermott at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the Open and Closed Minutes for the September 14, 2016 Board of Directors Meeting, Approval of Invoices, Payroll and Personnel items.  
*On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Egan, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** Motion was made by Dr. Gay seconded by Dr. Scarsella to remove closed session from the agenda.  
*On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Sawyer, Egan, Kendall and Gay. Nays, none, whereupon the Chairman declared the motion carried.*

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*"Opening the world through education to children and young adults with diverse abilities"*

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6020 West 151st Street    Oak Forest, Illinois 60452-1899    Phone: 708 / 687-0900    Fax: 708 / 687-5695

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159 Matteson • 160 Country Club Hills • 210 Lemont High School • 228 Bremen High School • 230 Consolidated High School

REPORT OF  
THE BUSINESS  
MANAGER  
APPROVE THE  
CONSENT  
AGENDA

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$6,289,498.36 as of September 30, 2016. He also commented on revenue and expense summaries for the month.

*Motion was made by Dr. Gay seconded by Dr. McDermott that the following items be approved under the consent agenda:*

APPROVAL OF  
MINUTES

Approved the Minutes of the October 12, 2016 open session meeting of the Board of Directors.

APPROVAL OF  
INVOICES AND  
PAYROLL

The October 2016 invoices in the amount of \$474,663.67, the September 2016 payroll in the amount of \$1,431,370.58 and the estimated October 2016 payroll in the amount of \$1,500,000.00.

EMPLOYMENT OF  
PROFESSIONAL  
STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/ Col.</u>	<u>Annual Salary</u>	<u>Assignment</u>
Denise McNamara	Teacher	DHH Elem	9/15/16	4/1	\$36,546.88 For 158 days	New position
Margaret McGonigle	Program Sub Teacher	DESTINY	10/11/16	1/1	\$24,709.49 for 146 days	Replaces Erin Birmingham
Diane Gallik	Consultant	Admin	7/1/16	n/a	\$475 per day	Amended from 60 days to not to exceed 100 days

EMPLOYMENT OF  
EDUCATIONAL  
STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/ Col.</u>	<u>Annual Salary</u>	<u>Assignment</u>
Brittany Glass	Paraeducator	Transition	9/26/16	1/1	\$14,004 prorated to \$11,915 for 154 days	Replaces sub
Angella Stavrakis	Paraeducator	Transition	9/26/16	3/5	\$18,467 prorated to \$15,712.25 for 154 days	Replaces sub
Sandra Dittmann	Paraeducator	Transition	9/1/16	4/5	\$18,905 prorated to \$16,984 for 170 days	Replaces Rachel Kats
Susan Pally	Paraeducator	Braun	9/15/16	17/5	\$26,307 prorated to \$22,382 for 161 days	Replaces Tracy Weber
Chantel Briggs	Paraeducator	CD Elem.	10/5/16	4/3	\$13,936.85 for 149 days	Replaces Monica Davis

RESIGNATION OF  
EDUCATIONAL  
SUPPORT STAFF

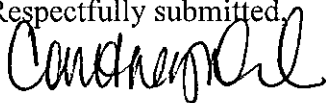
<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Date Effective</u>
Claire Newberry	Paraeducator	DESTINY	10/6/16
Melissa Kutemeier	Paraeducator	Transition	9/30/16
Katie Ulloa	Paraeducator	Transition	10/7/16
Kianna Goodwin	Paraeducator	Transition	10/3/16

ADDITIONAL SELF  
CONTAINED  
TEACHER

Approved the addition of a 1.0 FTE CD teacher at the Braun Educational Center.

- ADDITIONAL PROJECT CHALLENGE TEACHER  
APPROVED THE ADDITION OF A 1.0 FTE TEACHER FOR THE PROJECT CHALLENGE PROGRAM.
- ACTION ITEMS  
PART-TIME PARAEDUCATOR POSITIONS  
APPROVED HIRING FIVE (5) PART-TIME PARAEDUCATORS AT \$12 PER HOUR.  
*Motion was made by Dr. Stawick seconded by Dr. Sawyer. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Sawyer, Egan, Kendall and Gay. Naves, none, whereupon the Chairman declared the motion carried.*
- ADDITIONAL SELF CONTAINED TEACHER  
MOTION WAS MADE BY DR. SCARSELLA SECONDED BY DR. ORZEL TO REMOVE THE INCORRECT ACTION ITEM 9.2 FROM THE AGENDA.  
*On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Sawyer, Egan, Kendall and Gay. Naves, none, whereupon the Chairman declared the motion carried.*
- BOARD REPORTS  
THERE WERE NO BOARD REPORTS.
- ADJOURNMENT  
THERE BEING NO FURTHER BUSINESS, *Motion was made by Dr. McDermott seconded by Dr. Orzel that the meeting adjourn at 12:21 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Courtney Orzel  
Secretary Pro-tem