

**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
MAY 10, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:05 pm on Wednesday, May 10, 2017, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
Motion was made by Dr. Orzel, seconded by Dr. Stawick that the Board of Directors appoint Dr. Paul McDermott as Secretary. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick and Eagan. Nays, none, whereupon the Chairman declared the motion carried.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Dr. Anthony Scarsella (118), Dr. Paul McDermott (142), Dr. Andrea Sala (145), Dr. Jeff Stawick (146) and Mr. Jeff Eagan (210). Absent: Dr. Mable Alfred (159), Dr. Sandra Thomas (160), Dr. Bill Kendall (228) and Dr. James Gay (230). Also present: Mr. Tage Shumway, Business Manager. Absent: Dr. Gineen O'Neil, Executive Director
- RECOGNITION OF THE PUBLIC** Union president Karyn Kempke.
- CONSENT AGENDA ITEMS** Motion was made by Dr. Sala seconded by Dr. Orzel at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the Open and Closed Minutes for the April 12, 2017 Board of Directors Meeting, Approval of Invoices, Payroll and Personnel items, Administrative Assessment and Approval of the Cooperative IDEA Flow-Through Subgrant.
On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick and Eagan. Nays, none, whereupon the Chairman declared the motion carried.
- CLOSED SESSION** None

"Opening the world through education to children and young adults with diverse abilities"

REPORT OF
THE BUSINESS
MANAGER
DIRECTORS
REPORT
CPS VISIT

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$6,330,256.58 as of April 30, 2017. He also commented on revenue and expense summaries for the month.

Dr. O'Neil reported that representatives from Chicago Public Schools (CPS) visited the Braun Educational Center and the Transition program in an effort to learn more about our program structures and service delivery models in an effort to improve programs/services for students with disabilities.

Motion was made by Dr. Sala seconded by Dr. Orzel that the following items be approved under the consent agenda:

APPROVE THE
CONSENT AGENDA

Approved the open session minutes of the April 12, 2017 Board of Directors meeting.

APPROVAL OF
MINUTES

APPROVAL OF
INVOICES AND
PAYROLL

The April and May 2017 invoices in the amount of \$1,065,962.43, the April 2017 payroll in the amount of \$1,461,715.13 and the estimated May 2017 payroll in the amount of \$1,500,000.00.

EMPLOYMENT OF
EDUCATIONAL
SUPPORT STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Col.</u>	<u>Salary</u>	<u>Notes</u>
Monique Lamb	Paraeducator	CD Elem	4/24/17	7/5	\$3,105.40 for 29 days	Replaces substitute

EMPLOYMENT OF
PROFESSIONAL
STAFF

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Col.</u>	<u>Salary</u>	<u>Notes</u>
Jennifer Lucas	Assistant Principal	Transition	7/1/17	n/a	\$80,000	Replaces Stephanie Bartkowski
Laurie McDermott	Program Sub Teacher	CD Elem	4/3/17	1/1	\$7,558.28 for 44 days	New Position

LEAVE OF
ABSENCE

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Type of Leave</u>	<u>Date</u>
Veronica Everett	Paraeducator	DESTINY HS	Professional	8/11 – 12/18/17
Susan Pallay	Paraeducator	Braun	Medical	4/21 – 6/1/17

PROFESSIONAL
STAFF INTENT TO
RETIRE

Accepted the intent to retire from Patricia Newell, Teacher, effective May 30, 2017. Susan Cavoto, OT, effective May 31, 2017. David Myford, Social Worker, effective June 6, 2017. Susan Sheahan, SLP, effective the end of the 2019-20 school year, under the terms of the current Collective Bargaining Agreement.

EDUCATIONAL
SUPPORT STAFF
INTENT TO RETIRE

Accepted the intent to retire from Anne Harrell, Interpreter, effective May 31, 2017. Ann Walters, COTA, effective June 1, 2018.

ACTION ITEMS -
ADMINISTRATIVE
ASSESSMENT

Approved the billing of member districts for 50% of the FY18 administrative assessment.

IDEA FLOW
THROUGH
SUBGRANT

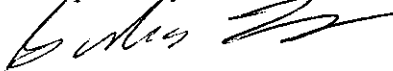
Approved the amount of \$250,000 for the FY18 Cooperative's IDEA Sub-Grant to be used for professional development, IEP software, Infinitec membership and grant management.

BOARD REPORTS
ADJOURNMENT

None.

There being no further business, *motion was made by Dr. Stawick, seconded by Dr. McDermott that the meeting adjourn at 12:16 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Sandra Thomas
Secretary