

**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
JUNE 14, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:07 pm on Wednesday, June 14, 2017, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Dr. Anthony Scarsella (118), Dr. Paul McDermott (142), Dr. Andrea Sala (145), Dr. Jeff Stawick (146), Dr. Mable Alfred (159) and Dr. Sandra Thomas (160). Absent: Dr. Mary Ticknor (210), Dr. Bill Kendall (228) and Dr. James Gay (230). Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Union president Karyn Kempke and union vice president Brandon Wigboldy.
- CONSENT AGENDA ITEMS** Motion was made by Dr. Scarsella seconded by Dr. McDermott at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the Open and Closed Minutes for the May 10, 2017 Board of Directors Meeting, Approval of Invoices, Payroll and Personnel items, STARNET Building ADA Access Improvements, FY18 Food Service, 2017-18 Classroom Lease Rate, Audit Contract, Prevailing Wage Resolution, Organizational Meeting and Board Officers. *On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Alfred and Thomas. Nays, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** Motion was made by Dr. Stawick seconded by Dr. McDermott that the Board moves to closed session at 12:09 p.m. the placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10) and collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2). *On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Alfred and Thomas. Nays, none, whereupon the Chairman declared the motion carried.*

"Opening the world through education to children and young adults with diverse abilities"

REPORT OF
THE
BUSINESS
MANAGER

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$4,272,677.49 as of May 31, 2017. He also commented on revenue and expense summaries for the month.

FY18 IDEA FLOW
THROUGH GRANT

Mr. Shumway reported that the total of the FY18 IDEA Flow-Through grant is projected to be \$6,363,282 (\$6,360,154 in FY17). The FY18 Cooperative subgrant for professional development, IEP software and grant management is requested for \$250,000 (\$250,000 in FY17). This amount is charged to the member districts using the tuition method (member district percentage of total collected tuition) that was previously approved by the Board. Mr. Shumway provided the calculations to the Board.

FY18 IDEA
PRESCHOOL
GRANT

Mr. Shumway presented the total of the FY18 IDEA Preschool Grant that is projected to be \$179,167 (\$197,871 FY17).

REPORT OF THE
DIRECTOR
DONATIONS

Dr. O'Neil reported that SWCCCASE received a donation of \$500 from the Knights of Columbus of Hickory Hills. A letter of thanks was sent to the organization.

SCHOOL
OUTCOMES
MEASURE

Dr. O'Neil reported that the University of Oklahoma Health Sciences Center has asked SWCCCASE to participate in validating the School Outcomes Measure (SOM): An Outcomes Measure for Students who Receive School-based Occupational Therapy and Physical Therapy. This national multi-state school-based research will take place through FY20. SWCCCASE will receive recognition of participation in this national study that will contribute to developing and publishing a tool specifically used by OTs and PTs to measure outcomes of students who receive OT and PT services. This will be the first tool developed to specifically measure the outcomes of students who receive school-based OT and PT.

FY18 BOARD
MEETINGS

Dr. O'Neil presented the FY18 Board meeting dates to the Board.

APPROVE THE
CONSENT AGENDA

Motion was made by Dr. McDermott seconded by Dr. Orzel that the following items be approved under the consent agenda:

APPROVAL OF
MINUTES

Approved the Minutes of the June 12, 2017 regular and closed session meeting of the Board of Directors.

APPROVAL OF
INVOICES AND
PAYROLL

The May and June invoices in the amount of \$1,054,461.10, the May 2017 payroll in the amount of \$1,675,193.10 and the estimated June 2017 payroll in the amount of \$2,000,000.00.

EMPLOYMENT OF
PROFESSIONAL
STAFF

Name	Position	Program	Start Date	Step/Col	Annual Salary	Assignment/ Notes
Amy Aneston	SLP	CD Elem	8/11/17	5/6	\$49,570	Replaces contractual staff
Meghan Cummings	Social Worker	Braun	8/11/17	1/6	\$46,310	Replaces Regina McDougal
Lindsey Brandt	Teacher	DHH	8/11/17	7/4	\$49,392	Replaces Pat Newell

EMPLOYMENT OF
EDUCATIONAL
STAFF

Name	Position	Program	Start Date	Step/Col.	Annual Salary	Assignment/ Notes
James Talbot	Paraeducator	CD Elem	8/11/17	1/3	\$15,927	Replaces substitute
Vernice Henderson	Paraeducator	CD HS	8/11/17	1/5	\$17,853	Replaces Patrick Deacy
Laura Temores-Atilano	Paraeducator	Braun	8/11/17	4/3	\$17,184	Replaces substitute

RESIGNATION
OF PROFESSIONAL
STAFF
REQUEST FOR
LEAVE OF
ABSENCE

Name	Position	Program	Date Effective
Mallory Ybarra	Teacher	Braun	6/1/17
Carol Vitkauskas	Teacher	Transition	6/1/17

Name	Position	Program	Type of Leave	Effective Date
Kristen Mitchell	SLP	DHH Elem	FMLA	8/11 – 11/3/17
Tiffany Lorek	Teacher	CD Elem	FMLA	8/11 – 11/17/17
Abigail Kellerman	Social Worker	CD Elem	FMLA	10/2 – 12/22/17
Janet Goodrich	Paraeducator	Transition	FMLA	8/11 – 9/22/17

STARNET ADA
ACCESS
IMPROVEMENTS
FY18 FOOD
SERVICE
2017-18
CLASSROOM
LEASE RATE

Authorized the Business Manager to sign an agreement with Construction Solutions for \$17,958.60 to install a new pressure treated wood deck, ramp and hand rails.

Authorized the Business Manager to sign the food service renewal contract, pending ISBE, approval, for the 2017-2018 school year with Sodexo America LLC.

Approved the 2017-18 classroom lease rate of \$15.00 per square foot.

AUDIT
CONTRACT
PREVAILING
WAGE
RESOLUTION
FY18 BUDGET

Accepted the proposed 3-year contract with Mulcahy, Pauritsch, Salvador & Co.

Adopted the Resolution Ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works.

Approved the preliminary FY18 budget for a 30 day public display prior to the final approval by the Board of Directors on August 9, 2017.

Motion was made by Dr. Thomas seconded by Dr. Alfred. On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, Sala, Stawick, Alfred and Thomas. Naves, none, whereupon the Chairman declared the motion carried.

BOARD
REPORTS

None.

ADJOURNMENT

There being no further business, *motion was made by Dr. Stawick seconded by Dr. Alfred that the meeting adjourn at 12:37 p.m. On voice vote, the motion carried.*

Respectfully submitted,



Dr. Andrea Sala
Secretary