

**MINUTES OF THE SWCCCASE
BOARD OF DIRECTOR'S MEETING
APRIL 12, 2017**

- CALL TO ORDER** A regular meeting of the Board of Directors of the Southwest Cook County Cooperative Association for Special Education was called to order at 12:17 pm on Wednesday, April 12, 2017, by Dr. Jeannie Stachowiak, who presided as Chairman. The meeting was held in the Learning Links Rooms of Southwest Cooperative in Oak Forest, Illinois.
- ROLL CALL** On roll call, the following members were found to be present: Dr. Courtney Orzel (113a), Dr. Jeannie Stachowiak (117), Dr. Anthony Scarsella (118), Dr. Paul McDermott (142), Dr. Andrea Sala (145), Dr. Jeff Stawick (146), Dr. Sandra Thomas (160) arrived at 12:18 pm, Dr. Mary Ticknor (210), Dr. Bill Kendall (228) and Dr. James Gay (230). Absent: Dr. Mable Alfred (159). Also present: Dr. Gineen O'Neil, Executive Director and Mr. Tage Shumway, Business Manager.
- RECOGNITION OF THE PUBLIC** Mr. Allen Sraga, SWCCCASE Attorney joined the meeting by conference call. Union president Karyn Kempke and Vice President, Brandon Wigboldy.
- CONSENT AGENDA ITEMS** Motion was made by Dr. Gay seconded by Dr. Orzel at upon the recommendation of the Executive Director, the following items be considered under a consent agenda, unless otherwise requested by the Board: Approval of the Open and Closed Minutes for the March 15, 2017 Board of Directors Meeting, Approval of Invoices, Payroll and Personnel items. *On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Thomas, Ticknor, Kendal and Gay. Nayes, none, whereupon the Chairman declared the motion carried.*
- CLOSED SESSION** Motion was made by Dr. Scarsella seconded by Dr. Alfred that the Board move to closed session at 12:19 p.m. for litigation, when an action against, affecting or on behalf of the particular Cooperative has been filed and is pending before a court or administrative tribunal, or when the Cooperative finds that an action is probable or imminent, in which case the basis for finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11), collective negotiating between the Cooperative and its employees or their representatives, or deliberations concerning salary schedules for the one or more classes of employees. 5 ILC 120/2 (c)(2) and the discussion of the Executive Directors contract. *On roll call, the following voted aye: Orzel, Stachowiak, Scarsella, McDermott, Sala, Stawick, Thomas, Ticknor, Kendal and Gay. Nayes, none, whereupon the Chairman declared the motion carried.*

"Opening the world through education to children and young adults with diverse abilities"

**REPORT OF
THE
BUSINESS
MANAGER**

Mr. Shumway presented the monthly Statement of Position, showing an ending balance of \$4,280,672.62 as of March 31, 2017. He also commented on revenue and expense summaries for the month.

**FY18 HEALTH
INSURANCE RATES**

Mr. Shumway reported that the FY18 medical and dental rate information was received at the Educational Benefit Cooperative renewal meeting. Premium rate increases are 6.5% for PPO, 1.1% for HMO and 0.8 for dental.

**BREMEN TOWNSHIP
INVESTMENT
REPORT**

Mr. Shumway reported that the Cooperative received notification of the interest earnings of \$22,848.23 for the period of January 1, 2016 to June 30, 2016. The FY16 total interest earnings are \$36,665.03. Mr. Shumway provided a copy of the Township School Treasurer's letter to the Board.

**POTABLE DRINKING
WATER REPORT**

Mr. Shumway discussed that Senate Bill 0550 was signed by Governor Bruce Rauner on January 16, 2017. It required all schools to test for lead in water used for drinking and cooking. SWCCCASE contracted with the Environmental Consulting Group, Inc. (ECG) to conduct the water sampling and analysis. Their April 3, 2017 reports for the Braun Education Center and Transition building conclude that both are below all EPA/IDPH standards on all potable water samples taken at both schools. Mr. Shumway will have the results posted on the SWCCCASE website to notify parents that all results were less than 5 ppb.

**APPROVE THE
CONSENT AGENDA**

Motion was made by Dr. Stawick seconded by Dr. McDermott that the following items be approved under the consent agenda:

**APPROVAL OF
MINUTES**

Approved the open and closed session minutes of the March 15, 2017 Board of Directors meeting.

**APPROVAL OF
INVOICES AND
PAYROLL**

The March & April 2017 invoices in the amount of \$1,318,184.41, the March 2017 payroll in the amount of \$1,518,842.90 and the estimated April 2017 payroll in the amount of \$1,600,000.00.

**EMPLOYMENT OF
EDUCATIONAL
SUPPORT STAFF**

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Col.</u>	<u>Salary</u>	<u>Notes</u>
Anwar Sims	Paraeducator	Transition	2/13/17	1/5	\$5,311.15 for 70 days	Replaces sub

**EMPLOYMENT OF
PROFESSIONAL
STAFF**

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>	<u>Step/Col.</u>	<u>Salary</u>	<u>Notes</u>
Kathleen Dunneback	SLP	CD Elem	4/3/17	16/6	\$16,087.23 for 44 days	New position

LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Type of Leave</u>	<u>Date</u>
Deborah Bernabei	Interpreter	DHH Elem	Professional	8/11 – 6/30/18
Salena Lavery	Teacher	CD HS	FMLA	9/7 – 11/24/17
Susan Pallay	Paraeducator	Braun	Medical	3/20 – 4/21/17
Erin Porter	Teacher	DESTINY Elem	FMLA	8/11 – 11/6/17
Linda Lesley	Paraeducator	Transition	FMLA	3/16 – 4/13/17

**RESIGNATION OF
ESP**

<u>Name</u>	<u>Position</u>	<u>Program</u>	<u>Start Date</u>
Nneka Howell	Paraeducator	CD Elem	4/17/17

**RELEASE OF
EDUCATIONAL
SUPPORT STAFF**

Per the Resolution Dismissing Educational Support Staff from Southwest Cook County Cooperative Association for Special Education, approved the release of educational support staff member Kathleen MacLean (interpreter), David Rice (interpreter) and Cathy Wilson (interpreter). The Resolution Honorably Dismissing Part-Time Educational Support Personnel from Southwest Cook County Cooperative Association for Special

Education approved the dismissals of the following staff: John Crowley, Thomas Geary, John Kats, Donald Lalky, William Vileikis, Matthew Barrett and Andrew Gianares.

BOARD REPORTS

None.

ADJOURNMENT

There being no further business, *motion was made by Dr. Gay, seconded by Dr. Scarsella that the meeting adjourn at 1:25 p.m. On voice vote, the motion carried.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Paul J. McDermott", followed by a long horizontal line extending to the right.

Dr. Paul McDermott
Secretary Protem